

# INTERNAL QUALITY ASSURANCE CELL



## SAPATGRAM COLLEGE

P.O: SAPATGRAM:: DIST: DHUBRI (ASSAM)

PIN: 783337

**From:**

**Chairman/Coordinator, IQAC**

**Sapatgram College**

## NOTICE

Date: 13/09/2019

This is for information of all the members of IQAC and all teaching staffs that a meeting shall be convened on 16.09.2019 at 03:00 P.M. in the office of the IQAC of the college to discuss the following agenda.

All concerned are requested to attend the same.

### Agenda:

1. To read out and confirm the resolution of the earlier meeting.
2. To discuss the management of academic matters.
3. To prepare the teaching plan and maintenance of teacher diary.
4. To discuss the matter of continuation of classes in the adopted school.
5. To continue the mentoring of the students.
6. Misc. if any

### Members:

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|---|--|
| 1. Dr. R.P. Singh, Chairman               | 8. Dr. K.K. Roy, Member                                    |
| 2. Dr. G.K. Saha, Coordinator             | 9. Mr. A. Narzary, Member                                  |
| 3. Dr. A.B. Mondal, Assistant Coordinator | 10. Dr. A.Z. Ahmed, Member                                 |
| 4. Mr. E.A. Ahmed, Assistant Coordinator  | 11. Dr. M. Banerjee, Member                                |
| 5. Mr. J. Abedin, Assistant Coordinator   | 12. Dr. D.K. Adhikary, Member<br>from Management Committee |
| 6. Ms. A. Sengupta, Member                | 13. Mr. Sudip Dutt, Member from<br>Local Society/ Alumni   |
| 7. Mr. M.H. Choudhury, Member             | 14. Dr. Umesh Das, Member from<br>Local Society/ Alumni    |

Dr. G.K. Saha  
Coordinator, IQAC

Dr. R.P. Singh  
Chairman, IQAC