

SAPATGRAM COLLEGE

SAPATGRAM, ASSAM

**MINUTES OF IQAC MEETINGS
(2021-22)**



www.sapatgramcollege.in
sapatgramcollegeiqac@gmail.com



INTERNAL QUALITY ASSURANCE CELL
P.O: SAPATGRAM: DIST: DHUBRI (ASSAM)
PIN: 783337

From:
Chairman/Coordinator, IQAC
Sapatgram College

NOTICE

Date: 01/07/2021

This is for information of all the members of IQAC, and all teaching staffs that an emerging meeting shall be convened today at 03:00 P.M. in the office of IQAC to discuss the following agenda.

All concerned are requested to attend the same.

Agenda:

1. To read out and confirm the resolution of the earlier meeting.
2. To organize various National/International Webinar, Publishing of E-Booklet, Workshop and FIP.
3. To organize teacher exchange lecture programme.
4. To discuss the plan of celebrating Golden Jubilee programme.
5. Misc. if any

Members:

1. Dr. R.P. Singh, Chairman
2. Dr. G.K. Saha, Coordinator *G.K. Saha*
3. Dr. A.B. Mondal, Assistant Coordinator *A.B. Mondal*
4. Mr. E.A. Ahmed, Assistant Coordinator
5. Mr. J. Abedin, Assistant Coordinator *J. Abedin*
6. Ms. A. Sengupta, Member *A. Sengupta*
7. Mr. M.H. Choudhury, Member *M.H. Choudhury*
8. Dr. K.K. Roy, Member *K.K. Roy*
9. Mr. A. Narzary, Member *A. Narzary*
10. Dr. A.Z. Ahmed, Member *A.Z. Ahmed*
11. Dr. M. Banerjee, Member *M. Banerjee*
12. Dr. D.K. Adhikary, Member *D.K. Adhikary*
from Management Committee
13. Mr. Sudip Dutt, Member from *Sudip Dutt*
Local Society/ Alumni
14. Dr. Umesh Das, Member from *Umesh Das*
Local Society/ Alumni
15. Dr. H.K. Nath, Senior Administrative officer *H.K. Nath*

G.K. Saha
Coordinator, IQAC
Sapatgram College



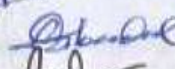


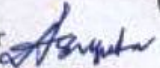


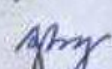


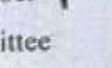
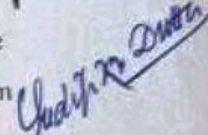
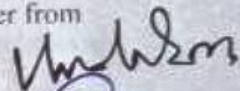

D.K. Adhikary 01/07/21
Chairperson, IQAC
Sapatgram College
Principal
Sapatgram College

IQAC Meeting

01/07/2021

A meeting of the IQAC along with the faculty members of Sapatgram College was held on 01/07/2021 at 03:30 P.M. in the office of the IQAC. The meeting was chaired by Dr. R.P. Singh, Chairman of IQAC.

Members present

- | | |
|--|--|
| <p>1. Dr. R.P. Singh, Chairman </p> <p>2. Dr. G.K. Saha, Coordinator </p> <p>3. Dr. A.B. Mondal, Assistant Coordinator </p> <p>4. Mr. E.A. Ahmed, Assistant Coordinator </p> <p>5. Mr. J. Abedin, Assistant Coordinator </p> <p>6. Ms. A. Sengupta, Member </p> <p>7. Mr. M.H. Choudhury, Member </p> | <p>8. Dr. K.K. Roy, Member </p> <p>9. Mr. A. Narzary, Member </p> <p>10. Dr. A.Z. Ahmed, Member </p> <p>11. Dr. M. Banerjee, Member </p> <p>12. Dr. D.K. Adhikary, Member 
from Management Committee</p> <p>13. Mr. Sudip Dutt, Member from 
Local Society/ Alumni</p> <p>14. Dr. Umesh Das, Member from 
Local Society/ Alumni</p> <p>15. Dr. H.K. Mishra, 
Senior Administrative Officer</p> |
|--|--|

Resolution No-1:- Read & confirm the resolution adopted in earlier meeting held on 30/06/2021.

Report of actions taken against the resolutions adopted in the previous meeting held on 30/06/2021.

Description of resolution adopted	Action taken
<p>Resolution No-2:- The house discussed about the Action Plan for the session 2021-22 and unanimously resolved that a steering committee shall be constituted to prepare the action plan for the session 2021-22 and shall be placed in the next IQAC meeting.</p> <p><u>Members of the Steering Committee</u></p> <ol style="list-style-type: none"> 1. Dr. G.K. Saha 2. Mr. M.H. Choudhury 3. Dr. A.B. Mondal 	<p>Action plane prepared and approved.</p>
<p>Resolution No-3 The house discussed about the preparation of Prospectus and Academic Calendar for the Academic Session 2021-22 and resolved that a Prospectus Preparatory Committee be constituted with the following</p>	<p>Prospectus and Academic Calendar prepared and uploaded in the college website.</p>

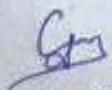
<p>persons for this purpose.</p> <ol style="list-style-type: none"> 1. Dr. G.K. Saha 2. Mr. M.H. Choudhury 3. Dr. A.B. Mondal 4. Dr. K.K. Roy 	
<p>Resolution No-4:- Resolution No-3: The house discussed the matter of preparation of Class Routine for the Academic session 2021-22 and resolved that the following persons shall be entrusted with the responsibility to prepare the class routine.</p> <ol style="list-style-type: none"> 1. Dr. G.K. Saha 2. Mr. E.A. Ahmed 3. Mr. M.H. Choudhury 	<p>Class Routine prepared and published with effect from 01/08/2021.</p>

Resolution No-2: The house discussed about the matter of organizing of National/International Webinar, Publishing of E-Booklet, Workshop and FIP and resolved that National/International Webinar, Publishing of E-Booklet, Workshop and FIP to be organized by various departments in collaboration with IQAC through Google Meet platform due to the onset of COVID-19 pandemic.

Resolution No-3: The house discussed the matter of introducing online teacher exchange lecture programme under MoU signed by various departments and resolved that classes be conducted through online mode during the time of COVID-19.

Resolution No-4: The house discussed the matter of organizing a virtual Alumni Meet on the occasion of the Fifty years completion of Sapatgram College and unanimously resolved that the Department of Political Science be entrusted the responsibility to organize the said programme on 7th August, 2021 on virtual mode

The meeting ended with vote of thanks to the chair.


 Coordinator, IQAC
 Sapatgram College


 Chairperson, IQAC
 Sapatgram College
Principal
Sapatgram College



**INTERNAL QUALITY ASSURANCE CELL
SAPATGRAM COLLEGE**

P.O: SAPATGRAM:: DIST: DHUBRI (ASSAM)

PIN: 783337

From:
Chairman/Coordinator, IQAC
Sapatgram College

NOTICE-2

Date: 08/08/2021

This is for information of all the members of IQAC and all teaching staffs that a meeting will be held on 09.08.2021 at 03:00 P.M. in the office of the IQAC of the college to discuss the following agenda.


All concerned are requested to attend the same.

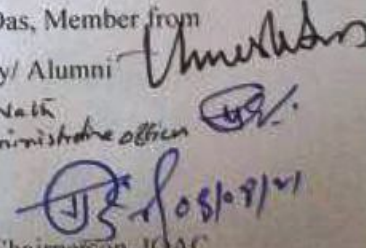
Agenda:

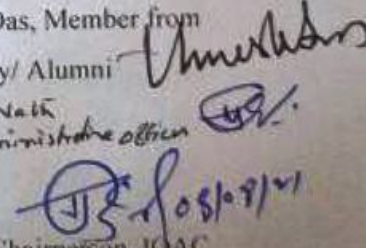
1. To read out and confirm the resolution of the earlier meeting.
2. To celebrate Librarian Day
3. To organize cleanliness programme at college campus.
4. To organize Essay writing/Article writing competition.
5. To organize Community Service programme.
6. To celebrate Gandhi Jayanti and Azadi ka Amrit Mahotsav.
7. To organize awareness programme on single use of plastic and conservation of water resources.
8. To reconstitute the IQAC.
9. Misc. if any

Members:

- | | | | |
|---|----------------|---------------------------------|------------|
| 1. Dr. R.P. Singh, Chairman | | 8. Dr. K.K. Roy, Member | Res |
| 2. Dr. G.K. Saha, Coordinator | G.K. Saha | 9. Mr. A. Narzary, Member | AN |
| 3. Dr. A.B. Mondal, Assistant Coordinator | A.B. Mondal | 10. Dr. A.Z. Ahmed, Member | AZ |
| 4. Mr. E.A. Ahmed, Assistant Coordinator | E.A. Ahmed | 11. Dr. M. Banerjee, Member | MB |
| 5. Mr. J. Abedin, Assistant Coordinator | J. Abedin | 12. Dr. D.K. Adhikary, Member | DA |
| | | from Management Committee | |
| 6. Ms. A. Sengupta, Member | | 13. Mr. Sudip Dutt, Member from | Sudip Dutt |
| | | Local Society/ Alumni | |
| 7. Mr. M.H. Choudhury, Member | M.H. Choudhury | 14. Dr. Umesh Das, Member from | Umesh Das |
| | | Local Society/ Alumni | |
| | | 15. Dr. H.K. Nath | H.K. Nath |
| | | Senior Administrative Officer | |


Coordinator, IQAC
Sapatgram College



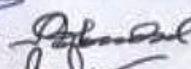
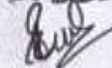


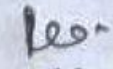




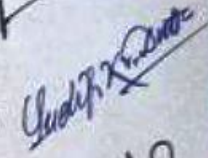
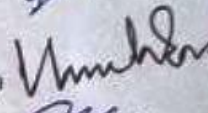


Chairperson, IQAC
Sapatgram College


Principal
Sapatgram College

IQAC Meeting
09/08/2021

A meeting of the IQAC and the faculty members of Sapatgram College was held on 09/08/2020 at 03:00 P.M. in the office of the IQAC, Sapatgram College. The meeting was chaired by Dr. R.P. Singh, Chairman of IQAC.

Members present

- | | |
|--|---|
| <p>1. Dr. R.P. Singh, Chairman </p> <p>2. Dr. G.K. Saha, Coordinator </p> <p>3. Dr. A.B. Mondal, Assistant Coordinator </p> <p>4. Mr. E.A. Ahmed, Assistant Coordinator </p> <p>5. Mr. J. Abedin, Assistant Coordinator </p> <p>6. Ms. A. Sengupta, Member</p> <p>7. Mr. M.H. Choudhury, Member 
Local Society/ Alumni</p> | <p>8. Dr. K.K. Roy, Member </p> <p>9. Mr. A. Narzary, Member </p> <p>10. Dr. A.Z. Ahmed, Member </p> <p>11. Dr. M. Banerjee, Member </p> <p>12. Dr. D.K. Adhikary, Member 
from Management Committee</p> <p>13. Mr. Sudip Dutt, Member from 
Local Society/ Alumni</p> <p>14. Dr. Umesh Das, Member from 
Local Society/ Alumni</p> <p>15. Dr. H.K. Nait 
S.R. Administrative Office</p> |
|--|---|

Resolution No-1:- Read & confirm the resolution adopted in earlier meeting held on 01/07/2021.

Report of actions taken against the resolutions adopted in the previous meeting held on 01/07/2021.

Description of resolution adopted	Action taken
<p>Resolution No-2: The house discussed about the matter of organizing of national/International Webinar, Workshop, Publishing of E-Booklet and FIP and resolved that National/International webinar, Workshop and FIP to be organized by various departments in collaboration with IQAC through Google Meet platform due to the onset of COVID-19 pandemic.</p>	<p>i. A special talk on "Folk Song: Challenges and Survival" was organized by the Dept. of Bengali, Sapatgram College on 02.07.2021.</p> <p>ii. A special lecture on "India's Foreign Policy and its Neighbours" was organized by the Dept. of Political Science, Sapatgram College on 03.07.2021.</p> <p>iii. A special talk on "Madya Juger Mangal Kabya: Bangla o Asomiya Sahityer Prekshapot" was organized by the Dept. of Bengali, Sapatgram College on 05.07.2021.</p> <p>iv. A Webinar was organized by the Dept. of Assamese on "Asomiya Adhunik Sangitor Aoitijhyo: Parikorma Aru Paribartan" on 08.07.2021.</p> <p>v. A special lecture on "Impact of COVID-19 on Rural India" was organized by the Dept. of Economics, Sapatgram College on 10.07.2021.</p>

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| | <ul style="list-style-type: none"> vi. Three days National Workshop on "Career Counselling: Goal to Achieve under Guidance" was organised by the Department of History, Sapatgram College on 11.07.2021. vii. A special lecture on "Folk Song: Its Sociological Aspects" was organized by the Dept. of Bengali, Sapatgram College on 12.07.2021. viii. A special virtual lecture on "Poverty and Food Insecurity in India: Issues and Challenges" was organized by the Dept. of Political Science, Sapatgram College on 14.07.2021. ix. A special lecture on "Language and Language Families of Diversified North Bengal" was organized by the Dept. of Bengali, Sapatgram College on 17.07.2021. x. A Webinar was organized by the Dept. of Assamese on "Onubad Arru Asomiya Sahitya: Samrididi Aru Sombhabana", on 18.07.2021. xi. E-Booklet published by the Department of Political Science on the occasion of Nelson Mandala Day on 18.07.2021. xii. A special online talk on "Misinformation, Fake News and Society: An Approach to Fair Use in ICT Environment" was organised by Central Library, Sapatgram college in collaboration with Computer Science Department, Sapatgram College on 19.07.2021. xiii. A special online talk on "Shifting Paradigms of Virtual Learning in Higher Education" was organised by the Department of Education, Sapatgram College on 20.07.2021. xiv. A National Webinar on "Employability with Rural Development: The New Normal" was organised by the Department of Economics under the aegis of IQAC in collaboration with Assam College Librarians' Association on 22.07.2021. xv. A Webinar on "Asomiya Boidyutin Abhidhanor Goti-Prakriti" was organised by the Department |
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	<p>of Assamese on 25.07.2021.</p> <p>xvi. Online one-week Faculty Development Programme on "Intellectual Property Rights" was organised by the IPR Cell and Deptt. of History and Computer Science, Sapatgram College and support from Techvictus PVT. Ltd. from 26.07.2021 to 31.07.2021.</p> <p>xvii. An International Webinar on "Corona Pandemic and Efforts for Sustainability of India's Rural Economy" was organised by the Department of Economics under the aegis of IQAC on 01.08.2021.</p>
<p>Resolution No-3: The house discussed the matter of introducing online teacher exchange lecture programme under MoU of various departments and resolved that classes be conducted through online mode during the time of COVID-19.</p>	<p>An online Teacher Exchange Lecture Programme on the theme "Sino-American Relations" was organised by the Deptt. Of Political Science, Sapatgram College with the Deptt. of Political Science, Fakiragram College, Kokrajhar on 05.08.2021.</p>
<p>Resolution No-4: The house discussed the matter of organizing a virtual Alumni Meet on the occasion of the Fifty years completion of Sapatgram college and unanimously resolved that the Department of Political Science be entrusted the responsibility to organize the said programme on 7th August, 2021.</p>	<p>An online Alumni Meet was organized by the Deptt. of Political Science, Sapatgram College with the Alumni on 07.08.2021.</p>

Resolution No-2:- The house discussed the matter of observing Librarian Day and resolved that this programmed be organized by the Librarian of Central Library in collaboration with IQAC in the scheduled time.

Resolution No-3:- The house discussed the matter of organizing a Cleanliness Programme at college campus and resolved that the NSS unit of Sapatgram College be organized this programme with the help of College Authority .

Resolution No-4:- The house discussed the matter of organizing Essay writing/Article writing competition and resolved that Essay writing/Article writing competitions be organized by the various departments in collaboration with IQAC to enrich the writing skill of the students.

Resolution No-5:- The house discussed the matter of organizing a Community Service Programme and resolved that all the departments be organized this some Community Service programmed for the benefit of society with the help of College Authority.

Resolution No-6:- The house discussed the matter of observing Gandhi Jayanti and resolved that this programme be organized by the Bharat Scout Guide Unit, Sapatgram College in collaboration with IQAC on 2nd October, 2021.

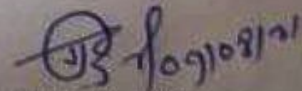
Resolution No-7:- The house discussed the matter of organizing Awareness Programme on single use of plastic and conservation of water resources and resolved that this programmed be organized by the IQAC in collaboration with "PRAKRITI" Sapatgram Wildlife Protection Society as early as possible.

Resolution No-8:- The house discussed the matter in connection with reconstitute of IQAC and after threadbare discussion; the house unanimously resolved that the IQAC of Sapatgram College shall be reconstitute for the immediate retirement of the present IQAC Coordinator with the following members:

1. Dr. R.P. Singh, Chairman
2. Mr. M.H. Choudhury, Coordinator
3. Mr. E.A. Ahmed, Assistant Coordinator
4. Mr. J. Abdin, Assistant Coordinator
5. Dr. R. Basumatary, Assistant Coordinator
6. Dr. J. Das, Assistant Coordinator
7. Mr. H.F. Basid, Assistant Coordinator
8. Dr. A.B. Mondal, Member
9. Mr. A. Narzary, Member
10. Dr. M. Banerjee, Member
11. Mr. H.N. Brahma, Member from Management Committee
12. Dr. H.K. Nath, Senior Administrative Officer
13. Dr. Umesh Das, Member from Alumni
14. Mr. Samar Kanti Poit, Member from Stakeholder
15. Mr. Nazmul Hoque Choudhury, Member from Student

The meeting ended with vote of thanks to the chair.

Coordinator, IQAC
Sapatgram College


Chairperson, IQAC
Sapatgram College

Principal
Sapatgram College



INTERNAL QUALITY ASSURANCE CELL
SAPATGRAM COLLEGE
P.O: SAPATGRAM:: DIST: DHUBRI (ASSAM)
PIN: 783337

From:
Chairman/Coordinator, IQAC
Sapatgram College

NOTICE

Date: 01/11/2021

This is for information of all the members of IQAC and all teaching staff that a meeting shall be convened on 02.11.2021 at 2:30 P.M. in the office of the IQAC of the college to discuss the following agenda.

All concerned are requested to attend the same.

Agenda:

1. To read out and confirm the resolution of the earlier meeting
2. To organize various competition in different activities among students.
3. To organize awareness programme /special lecture programme by various department
4. To celebrate Constitutional Day.
5. To organize Communal Harmony campaign programme.
6. To observe of No Fossil Fuel Day
7. To organize Self Defence Training Programme for girls' students.
8. To organize outreach programme at adopted school.
9. To organize Field Survey programme by various department
10. To organize Community Service programme by various department
11. Misc. if any

Members:

- | | | | |
|---|-----------------------|--|-------------------------|
| 1. Dr. R.P. Singh, Chairman | | 9. Mr. A. Narzary, Member | <i>Arong</i> |
| 2. Mr. M.H. Choudhury, Coordinator | <i>M.H. Choudhury</i> | 10. Dr. M. Banerjee, Member | <i>M. Banerjee</i> |
| 3. Dr. R. Basumatary, Assistant Coordinator | <i>R. Basumatary</i> | 11. Mr. Nazmul Hoque | <i>Nazmul Hoque</i> |
| 4. Mr. E.A. Ahmed, Assistant Coordinator | <i>E.A. Ahmed</i> | 12. Dr. H.K. Nath, Senior
Administrative Officer | <i>H.K. Nath</i> |
| 5. Mr. J. Abdin, Assistant Coordinator | <i>J. Abdin</i> | 13. Mr. H.N. Brahma, Member
from Management Committee | <i>H.N. Brahma</i> |
| 6. Dr. J. Das, Assistant Coordinator | <i>J. Das</i> | 14. Mr. Samar kanti poit,
Member from Stakeholder | <i>Samar kanti poit</i> |
| 7. Dr. H.F. Basid, Assistant Coordinator | <i>H.F. Basid</i> | 15. Dr. Umesh Das, Member from
Local Society/ Alumni | <i>Umesh Das</i> |
| 8. Dr. A.B. Mondal, Member | <i>A.B. Mondal</i> | | |

[Signature]
Coordinator, IQAC
Sapatgram College

[Signature]
Chairperson, IQAC
Sapatgram College


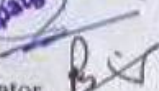
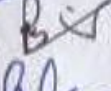





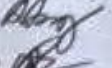





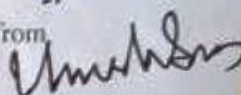
Principal
Sapatgram College

IQAC Meeting

02/11/2021

A meeting of the IQAC with all concerned of Sapatgram College was held on 02/11/2021 at 02:30 P.M. in the office of the IQAC, Sapatgram College. The meeting was chaired by Dr. R.P. Singh, Chairman of IQAC.

Members present

1. Dr. R.P. Singh, Chairman 
2. Mr. M.H. Choudhury, Coordinator 
3. Dr. R. Basumatary, Assistant Coordinator 
4. Mr. E.A. Ahmed, Assistant Coordinator 
5. Mr. J. Abdin, Assistant Coordinator 
6. Dr. J. Das, Assistant Coordinator 
7. Dr. H.F. Basid, Assistant Coordinator 
8. Dr. A.B. Mondal, Member 
9. Mr. A. Narzary, Member 
10. Dr. M. Banerjee, Member 
11. Mr. Nazmul Hoque 
12. Dr. H.K. Nath, Senior Administrative Officer 
13. Mr. H.N. Brahma, Member from Management Committee 
14. Mr. Samar kanti poit, Member from Stakeholder 
15. Dr. Umesh Das, Member from Local Society/ Alumni 

Resolution No-1:- Read & confirm the resolution adopted in earlier meeting held on 09/08/2021.

Report of actions taken in the previous meeting held on 09/08/2021.

Description of resolution taken	Action taken
<u>Resolution No-2:-</u> The house discussed the matter of observing Librarian Day resolved that this programmed be organized by the Librarian of Central Library in collaboration with IQAC in the scheduled time.	An online talk on "Philosophy of Dr. S.R. Ranganathan" was organized by the Patidarang College Library and IQAC, Kamrup in collaboration with Central Library and IQAC, Sapatgram College on 12/08/2021.
<u>Resolution No-3:-</u> The house discussed the matter of organizing a Cleanliness Programme at college campus and resolved that the NSS unit of Sapatgram College be organized this programme with the help of College Authority for overall development of the college environment.	The NSS unit of Sapatgram College was organized "Cleanliness Programme" on 13.08.21 with the help of College Authority for healthy environment of the college.
<u>Resolution No-4:-</u> The house discussed the matter of organizing Essay writing/Article	i. An online Article Writing was organized by the Deptt. of Political Science on

<p>writing Competition and resolved that Essay writing/Article writing competitions be organized by the various departments in collaboration with IQAC to enrich the writing skill of the students.</p>	<p>15/08/2021.</p> <p>ii. An Essay competition on the occasion of Teachers' Day Celebration was organized by the Deptt. of Education on 05/09/2021.</p> <p>iii. An Essay competition on "Role of Mahatma Gandhi in India's Freedom Struggle" organized by the Dept. of Political Science on 04.10.2021 on account of celebration o 75th Independence Day under Azadi Ka Amrit Mahatsav on 04.10.2021..</p>
<p>Resolution No-5:- The house discussed the matter of organizing a Community Service Programme and resolved that the Deptt. of Assamese be organized this programmed for public benefit with the help of College Authority.</p>	<p>A community service programme on "Manuhe Manuhor Babe" was organized by the Deptt. of Assamese on 10/09/2021.</p>
<p>Resolution No-6:- The house discussed the matter of observing Gandhi Jayanti and resolved that these programmed be organized by the Bharat Scout Guide Unit, Sapatgram College in collaboration with IQAC in the scheduled time.</p>	<p>A programme on "Gandhi Jayanti" observed by the Bharat Scout Guide, Sapatgram College on 02.10.2021.</p>
<p>Resolution No-7:- The house discussed the matter of organizing awareness programme on single use of plastic and conservation of water resources and resolved that this programmed be organized by the IQAC in collaboration with "PRAKRITI" Sapatgram Wildlife Protection Society as early as possible.</p>	<p>An awareness programme was organized by "PRAKIRITI", Sapatgram wildlife Protection Society in collaboration with IQAC, Sapatgram college on 09.10.2021.</p>
<p>Resolution No-8:- The house discussed the matter in connection with reconstitution of IQAC and after threadbare discussion; the house unanimously resolved that the IQAC of Sapatgram College shall be reconstituted for the immediate retirement of the present IQAC</p>	<p>Reconstituted IQAC</p>

Coordinator with the following members:

1. Dr. R.P. Singh, Chairman
2. Mr. M.H. Choudhury, Coordinator
3. Mr. E.A. Ahmed, Assistant Coordinator
4. Mr. J. Abdin, Assistant Coordinator
5. Dr. R. Basumatary, Assistant Coordinator
6. Dr. J. Das, Assistant Coordinator
7. Mr. H.F. Basid, Assistant Coordinator
8. Dr. A.B. Mondal, Member
9. Mr. A. Narzary, Member
10. Dr. M. Banerjee, Member
11. Mr. H.N. Brahma, Member from Management Committee
12. Dr. H.K. Nath, Senior Administrative Officer
13. Dr. Umesh Das, Member from Alumni
14. Mr. Samar Kanti Poit, Member from Stakeholder
15. Mr. Nazmul Hoque Choudhury, Member from Student

Resolution No-2:- The house discussed the matter of organizing various competitions in different activities among the students and resolved that various competitions such as Debate, Quiz, Public Speaking etc. to be organized by various departments in collaboration with IQAC to enrich the quality of the students.

Resolution No-3:- The house discussed the matter of organizing awareness programme/special lecture programme on various activities among the students and resolved that this programme be organized by various departments as well as Central Library in collaboration with IQAC to make awareness and enrich the knowledge of the students.

Resolution No-4:- The house discussed the matter of organizing Communal Harmony Campaign Week programme among the students and resolved that this programme be organized by the IQAC in collaboration with NSS unit of Sapatgram College to create goodwill and harmony among various communities.

Resolution No-5:- The house discussed the matter of celebrating Constitutional Day programme and resolved that this programme be organized by the Deptt. of Political Science to discuss the constitutional values and ethics of the Constitution of India among the students.

Resolution No-6:- The house discussed the matter of observing "No Fossil Fuel Day" and resolved that this programme be organized by the Best Practices Cell, IQAC of Sapatgram College in every 4th Saturday to reduce the use of energy and make habit to create eco-friendly environment in the college campus. It also emphasized to circulate a message among the student as well as all the stakeholders regarding minimum use of energy and less polluted environment.


Resolution No-7:- The house discussed the matter of organizing Self Defence Training Programme for girls' students and after threadbare discussion it was resolved that these programme be organized by the Women's Cell, Sapatgram College as early as possible to educate the girls' students about the (i). Different types of violence against them, (ii). Different tips of self-protection to keep in mind in different situations (iii). Show case and give demo on different self defense techniques.

Resolution No-8:- The house discussed the matter of organizing Outreach programme and after threadbare discussion it was resolved that this programme be organized by the Deptt. of Political science, Sapatgram College at Lokpriya High School, Rabantari, the adopted school of the Sapatgram College as early as possible to understanding of individual leadership, systematic change and social responsibility in the context of a local, national and global multi-cultural society among the students.

Resolution No-9:- The house discussed the matter of organizing Field Study by various departments and resolved that this programme be organized by the various departments to study the Socio-Economic status of peoples living in remote areas as soon as possible.

Resolution No-10:- The house discussed the matter of organizing a Community Service Programme and resolved that this programme be organized by the various departments for the benefit of the society.

The meeting ended with vote of thanks to the chair.


Coordinator, IQAC
Sapatgram College


Chairperson, IQAC
Sapatgram College
Principal
Sapatgram College



INTERNAL QUALITY ASSURANCE CELL
SAPATGRAM COLLEGE
P.O: SAPATGRAM:: DIST: DHUBRI (ASSAM)
PIN: 783337

From:
Chairman/Coordinator, IQAC
Sapatgram College

NOTICE

Date: 01/02/2022

This is for information of all the members of IQAC, PTA, teaching & non-teaching staffs of this college that a meeting shall be convened on 02.02.2022 at 02:30 P.M. in the office of the IQAC to discuss the following agenda.

All concerned are requested to attend the same.

Agenda:

1. To read out and confirm the resolution of the earlier meeting.
2. To organize Career Guidance and Career Counselling programme.
3. To organize various competition in different activities among students.
4. To organize special lecture programme on various topics among students.
5. To celebrate International Mother Language Day/International Women's Day.
6. To organize Community Service programme.
7. To organize awareness programme on various activities.
8. Misc. if any.

Members:

- | | |
|---|--|
| 1. Dr. R.P. Singh, Chairman | 9. Mr. A. Narzary, Member |
| 2. Mr. M.H. Choudhury, Coordinator | 10. Dr. M. Banerjee, Member |
| 3. Dr. R. Basumatary, Assistant Coordinator | 11. Mr. Nazmul Hoque |
| 4. Mr. E.A. Ahmed, Assistant Coordinator | 12. Dr. H.K. Nath, Senior
Administrative Officer |
| 5. Mr. J. Abdin, Assistant Coordinator | 13. Mr. H.N. Brahma, Member
from Management Committee |
| 6. Dr. J. Das, Assistant Coordinator | 14. Mr. Samar kanti poit,
Member from Stakeholder |
| 7. Dr. H.F. Basid, Assistant Coordinator | 15. Dr. Umesh Das, Member from
Local Society/ Alumni |
| 8. Dr. A.B. Mondal, Member | |


Coordinator, IQAC
Sapatgram College

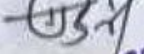
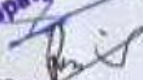











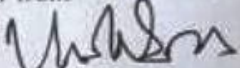

Chairperson, IQAC
Sapatgram College

Principal
Sapatgram College

IQAC Meeting
02/02/2022

A meeting of the IQAC of Sapatgram College was held on 02/02/2022 at 01:30 P.M. in the office of the IQAC, Sapatgram College. The meeting was chaired by Dr. R.P. Singh, Chairman of IQAC.

Members present

- | | |
|--|--|
| <p>1. Dr. R.P. Singh, Chairman </p> <p>2. Mr. M.H. Choudhury, Coordinator </p> <p>3. Dr. R. Basumatary, Assistant Coordinator </p> <p>4. Mr. E.A. Ahmed, Assistant Coordinator </p> <p>5. Mr. J. Abdin, Assistant Coordinator </p> <p>6. Dr. J. Das, Assistant Coordinator </p> <p>7. Dr. H.F. Basid, Assistant Coordinator </p> <p>8. Dr. A.B. Mondal, Member </p> | <p>9. Mr. A. Narzary, Member </p> <p>10. Dr. M. Banerjee, Member </p> <p>11. Mr. Nazmul Hoque</p> <p>12. Dr. H.K. Nath, Senior Administrative Officer </p> <p>13. Mr. H.N. Brahma, Member from Management Committee </p> <p>14. Mr. Samar Kanti poit, Member from Stakeholder </p> <p>15. Dr. Umesh Das, Member from Local Society/ Alumni </p> |
|--|--|

Resolution No-1:- Read & confirm the resolution adopted in earlier meeting held on 02/11/2021.
Report of actions taken in the previous meeting held on 02/11/2021.

Description of resolution taken	Action taken
<p><u>Resolution No-2:-</u> The house discussed the matter of organizing various competitions in different activities among the students and resolved that various competitions such as Debate, Quiz, Public Speaking etc. to be organized by various departments in collaboration with IQAC to enrich the quality of the students.</p>	<p>i. An online Quiz competition was organized by the Deptt. of Assamese on the occasion of birth anniversary of Dr. Bhupen Hazarika on 08.11.2021.</p>
<p><u>Resolution No-3:-</u> The house discussed the matter of organizing awareness programme/special lecture programme on various activities among the students and resolved that this programme be organized by various departments as well as Central Library in collaboration with IQAC to make awareness and enrich the knowledge of the students.</p>	<p>i. Voter's Awareness Programme was organised by Civil Administration, Bilasipara Sub-Division in collaboration with IQAC, Sapatgram college on 18.11.2021.</p> <p>ii. Users Awareness Programme on "National Digital Library of India" was organised by the IQAC and Central Library of</p>

	<p>Sapatgram College in collaboration with NDLI North East Regional Centre on 02.01.2022.</p> <p>iii. The IQAC of Sapatgram College was organised a programme on "COVID Pandemic Awareness Programme & Distribution of Mask and Sanitizer" at the adopted school Lokapriya High School, Rabantari and the adopted village Rabantari in collaboration with Alumni Association on 11.01.2022.</p>
<p>Resolution No-4:- The house discussed the matter of organizing Communal Harmony Campaign Week programme among the students and resolved that this programme be organized by the IQAC in collaboration with NSS unit of Sapatgram College to create goodwill and harmony among various communities.</p>	<p>A programme on "Communal Harmony Campaign Week" was organized by the IQAC in collaboration with NSS Unit of Sapatgram College on 19.11.2021.</p>
<p>Resolution No-5:- The house discussed the matter of celebrating Constitutional Day programme and resolved that this programme be organized by the Deptt. of Political Science to discuss the constitutional values and ethics of the Constitution of India among the students.</p>	<p>The IQAC of Sapatgram College celebrating Constitutional Day programme in collaboration with the Deptt. of Political Science on 26.11.2021.</p>
<p>Resolution No-6:- The house discussed the matter of observing "No Fossil Fuel Day" and resolved that this programme be organized by the Best Practices Cell, IQAC of Sapatgram College in every 4th Saturday to reduce the use of energy and make habit to create eco-friendly environment in the college campus. It also emphasized to circulate a message among the student as well as all the stakeholders regarding minimum use of energy and less polluted environment.</p>	<p>First "No Fossil Fuel Day" was observed on 27.11.2021 by the Best Practices Cell, IQAC of Sapatgram College and the same has been continuing in practice.</p>
<p>Resolution No-7:- The house discussed the matter of organizing Self Defence Training Programme for girls' students and after threadbare discussion it was resolved that these programme be organized by the Women's Cell, Sapatgram College as early as possible to educate the girls' students about the (i). Different types of violence against</p>	<p>Self Defence Training Programme for girls' students was organized by the Women's Cell, Sapatgram College from 13/11/2021 to 15/11/2021 and regular training of the same has been continuing in every Saturday.</p>

<p>them, (ii). Different tips of self-protection to keep in mind in different situations (iii). Shoe case and give demo on different self defense techniques.</p>	
<p>Resolution No-8:- The house discussed the matter of organizing Outreach programme and after threadbare discussion it was resolved that this programme be organized by the Deptt. of Political science, Sapatgram College at Lokpriya High School, Rabantari, the adopted school of the Sapatgram College as early as possible to understanding of individual leadership, systematic change and social responsibility in the context of a local, national and global multi-cultural society among the students.</p>	<p>An Outreach programme was organized by the Deptt. of Political Science at Lokapriya High School on 21.12.2021.</p>
<p>Resolution No-9:- The house discussed the matter of organizing Field Study by various departments and resolved that this programme be organized by the various departments to study the Socio-Economic status of peoples living in remote areas as soon as possible.</p>	<p>i. A Field Study Survey on "Socio-Economic Status of Tea Workers" was organised by the Deptt. of Economics at Kokrajhar Tea Estate on 17.12.2021.</p> <p>ii. A Field Study Survey on the topic "Socio-Economic Status of Women: A Case Study in the Ushatary village, Kokrajhar" was organised by the Deptt. of Political Science on 24.12.2021.</p>
<p>Resolution No-10:- The house discussed the matter of organizing a Community Service Programme and resolved that this programme be organized by the various departments for the benefit of the society.</p>	<p>The Department of Education organized a Community Service Programme in the college campus with the help of College Authority on 24.01.2022.</p>

Resolution No-2:- :- The house discussed the matter of organizing Career Guidance & Career Counseling Programme among students and resolved that this programme be organized by the IQAC to help students for professional choose in a field that is tune with their skills and their job expectations.

Resolution No-3:- The house discussed the matter of organizing various competitions in different activities among students and resolved that various competitions to be organized by various departments in collaboration with IQAC to enrich the quality of the students.

Resolution No-4:- The house discussed the matter of organizing special lecture programme on various topics among students and resolved that this programme be organized by the IQAC in collaboration with PTA to enrich the knowledge among the students.

Resolution No-5:- The house resolved that a programme on celebration of International Mother Language Day and the programme be organized by the Dept. of Bengali in collaboration with IQAC, Sapatgram College to promote linguistic and cultural diversity among the students.

The house also discussed the matter of celebration International Women's Day and the programme be organized by the Women Cell in collaboration with the Deptt. of Education, Sapatgram College to progress the students towards achieving gender equality and women's empowerment and also to critically reflect on those accomplishments and strive for a greater momentum gender equality worldwide.

Resolution No-6:- The house discussed the matter of organizing a Community Service Programme and resolved that this programme be organized various department for public benefit with the help of College Authority.

Resolution No-7:- The house resolved that an awareness programme on MACT Case and Basic Procedure of Criminal Laws and the programme be organized by the IQAC, Sapatgram College in collaboration with District Legal Service Authority, Dhubri and Sakhi One Stop Centre, Dhubri to maintain road safety requirements, dangerous and explosive material transportation rules, and pollution control measures among students. Also to make awareness among students to prevent the occurrence of crime, punish the transgressors and the criminals and to rehabilitate the transgressors and the criminals.

Resolution No-8:- The house discussed the matter in connection with reconstitution of IQAC and after threadbare discussion; the house unanimously resolved that the IQAC of Sapatgram College shall be reconstituted after the resignation of Mr. M.H. Choudhury. The committee is reconstituted with the following members:

1. Dr. R.P. Singh, Chairman
2. Mr. H.F Basid, Coordinator
3. Mr. E.A. Ahmed, Assistant Coordinator
4. Mr. J. Abdin, Assistant Coordinator
5. Dr. R. Basumatary, Assistant Coordinator
6. Dr. J. Das, Assistant Coordinator
7. Mr. B. Chutia, Assistant Coordinator
8. Dr. A.B. Mondal, Member
9. Mr. A. Narzary, Member
10. Dr. M. Banerjee, Member
11. Mr. H.N. Brahma, Member from Management Committee
12. Dr. H.K. Nath, Senior Administrative Officer
13. Dr. Umesh Das, Member from Alumni

14. Mr. Samar Kanti Poit, Member from Stakeholder

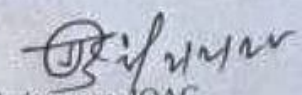


15. Mr. Nazmul Hoque Choudhury, Member from Student

The meeting ended with vote of thanks to the chair.



Coordinator, IQAC
Sapatgram College



Chairperson, IQAC
Sapatgram College

Principal
Sapatgram College



INTERNAL QUALITY ASSURANCE CELL
SAPATGRAM COLLEGE
P.O: SAPATGRAM, DIST: DHUBRI (ASSAM)
PIN: 783337

From:
Chairman/Coordinator, IQAC
Sapatgram College

NOTICE

Date: 04/04/2022

This is for information of all the members of IQAC that a meeting will be held on 05.04.2022 at 2:30 P.M. in the office of the IQAC of the college to discuss the following agenda.

All concerned are requested to attend the same.

Agenda:

1. To read out and confirm the resolution of the earlier meeting
2. To organize Free Health Check Up camp on the occasion of World Health Day.
3. To organize Professional Development Training Programme on E-Governance cum E-College.
4. To organize Career Counselling programme for Slow and Advanced Learner.
5. To organize Book Exhibition on the occasion of World Book Day.
6. To organize Book Fair in college campus.
7. To organize Cleanliness Programme at adopted village.
8. To organize one week workshop on Research Methodology for B.A. final semester student.
9. To organize Plantation Drive "Grow Green" programme.
10. To organize one week Out Reach Programme by B.A. 6th Sem. Student.
11. To establish Centre for Incubation, Innovation & Entrepreneurship in college campus.
12. Misc. if any

Members:

- | | | | |
|---|--|--|--|
| 1. Dr. R.P. Singh, Chairman | | 9. Mr. A. Narzary, Member | |
| 2. Dr. H.F. Basid, Coordinator | | 10. Dr. M. Banerjee, Member | |
| 3. Dr. R. Basumatary, Assistant Coordinator | | 11. Mr. Nazmul Hoque | |
| 4. Mr. E.A. Ahmed, Assistant Coordinator | | 12. Dr. H.K. Nath, Senior
Administrative Officer | |
| 5. Mr. J. Abdin, Assistant Coordinator | | 13. Mr. H.N. Brahma, Member
from Management Committee | |
| 6. Dr. J. Das, Assistant Coordinator | | 14. Mr. Samar kanti poit,
Member from Stakeholder | |
| 7. Mr. B. Chutia, Assistant Coordinator | | 15. Dr. Umesh Das, Member from
Local Society/ Alumni | |
| 8. Dr. A.B. Mondal, Member | | | |

Coordinator, IQAC
Sapatgram College

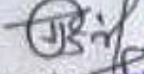












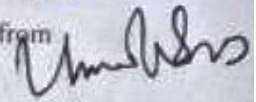
Chairperson, IQAC
Sapatgram College

Principal
Sapatgram College

IQAC Meeting
05/04/2022

A meeting of the IQAC of Sapatgram College was held on 05/04/2022 at 2:30 P.M. in the office of the IQAC, Sapatgram College. The meeting was chaired by Dr. R.P. Singh, Chairman of IQAC.

Members present

- | | |
|--|--|
| <p>1. Dr. R.P. Singh, Chairman  Principal Sapatgram College</p> <p>2. Dr. H.F. Basid, Coordinator </p> <p>3. Dr. R. Basumatary, Assistant Coordinator </p> <p>4. Mr. E.A. Ahmed, Assistant Coordinator </p> <p>5. Mr. J. Abdin, Assistant Coordinator </p> <p>6. Dr. J. Das, Assistant Coordinator </p> <p>7. Mr. B. Chutia, Assistant Coordinator </p> <p>8. Dr. A.B. Mondal, Member </p> | <p>9. Mr. A. Narzary, Member </p> <p>10. Dr. M. Banerjee, Member </p> <p>11. Mr. Nazmul Hoque</p> <p>12. Dr. H.K. Nath, Senior Administrative Officer </p> <p>13. Mr. H.N. Brahma, Member from Management Committee </p> <p>14. Mr. Samar kanti poit, Member from Stakeholder </p> <p>15. Dr. Umesh Das, Member from Local Society/ Alumni </p> |
|--|--|

Resolution No-1:- Read & confirm the resolution adopted in earlier meeting held on 02/02/2022.

Report of actions taken in the previous meeting held on 02/02/2022.

Description of resolution taken	Action taken
<p>Resolution No-2:- :- The house discussed the matter of organizing Career Guidance & Career Counseling Programme among students and resolved that this programme be organized by the IQAC to help students for professional choose in a field that is tune with their skills and their job expectations.</p>	<p>A programme on "Career Guidance & Career Counseling Programme" was organized by the Nehru Yuva Kendra, Dhubri, Assam, Ministry of Youth Affairs and Sports, Govt. of India in collaboration with IQAC, Sapatgram College on 10.02.2022.</p>
<p>Resolution No-3:- The house discussed the matter of organizing various competitions in different activities among students and resolved that various competitions to be organized by various departments in collaboration with IQAC to enrich the quality of the students.</p>	<p>i. A departmental essay writing competition on the topic "Jivan Sahitya Hisabe Sankarer Achena-Ajana Vivekanandar Mullyawan" was organized by the Deptt. of Bengali, Sapatgram college on 17.02.2022.</p> <p>ii. A departmental poetry recitation competition was organized by the</p>

	<p>Deptt. of Bengali, Sapatgram college on 18.02.2022.</p> <p>iii. An essay writing competition on the topic "International Women's Day" was organized by the Women Cell in collaboration with the Deptt. of Education, Sapatgram college on 08.03.2022.</p>
<p>Resolution No-4:- The house discussed the matter of organizing special lecture programme on various topics among students and resolved that this programme be organized by the IQAC in collaboration with PTA to enrich the knowledge among the students.</p>	<p>i. A special lecture programme on the occasion of Bir Chilarai Divas was organized by the IQAC in collaboration with PTA, Dapatgram College on 16.02.2022.</p> <p>ii. A special lecture programme on "Freedom Movement of Bharat and its Relevance in Present Day" was organized by the Deptt. of History, Sapatgram College in collaboration with Bharatiya Itihas Sankalan Samiti, Dhubri and PTA, Sapatgram College on 23.02.2022.</p> <p>iii. The IQAC of Sapatgram college was organized a special lecture programme on "Issues and Challenges on National Accreditation Framework in Higher Education" on 26.03.2022.</p>
<p>Resolution No-5:- The house resolved that a programme on celebration of International Mother Language Day and the programme be organized by the Dept. of Bengali in collaboration with IQAC, Sapatgram College to promote linguistic and cultural diversity among the students.</p> <p>The house also discussed the matter of celebration International Women's Day and the programme be organized by the Women Cell in collaboration with the Deptt. of Education, Sapatgram College to progress the students towards achieving gender equality and women's empowerment and also to critically reflect on those accomplishments and strive for a greater momentum gender equality worldwide.</p>	<p>i. The Deptt. of Bengali, Sapatgram College celebrating International Mother Language Day India in collaboration with IQAC, Sapatgram College on 121.02.2022.</p> <p>ii. An "International Women's Day" was organized by the Women Cell in collaboration with the Deptt. of Education, Sapatgram College on 08.03.2022.</p>

<p>Resolution No-6:- The house discussed the matter of organizing a Community Service Programme and resolved that this programme be organized various department for public benefit with the help of College Authority.</p>	<p>A Community Service Programme was organized by the Deptt. of Education on 04.03.2022.</p>
<p>Resolution No-7:- The house resolved that an awareness programme on MACT Case and Basic Procedure of Criminal Laws and the programme be organized by the IQAC, Sapatgram College in collaboration with District Legal Service Authority, Dhubri and Sakhi One Stop Centre, Dhubri to maintain road safety requirements, dangerous and explosive material transportation rules, and pollution control measures among students. Also to make aware among students to prevent the occurrence of crime, punish the transgressors and the criminals and to rehabilitate the transgressors and the criminals.</p>	<p>An awareness programme on "MACT Case and Basic Procedure of Criminal Laws" was organized by the IQAC, Sapatgram College in collaboration with District Legal Service Authority, Dhubri and Sakhi One Stop Centre, Dhubri on 29.03.2022.</p>
<p>Resolution No-8:- The house discussed the matter in connection with reconstitution of IQAC and after threadbare discussion; the house unanimously resolved that the IQAC of Sapatgram College shall be reconstituted after the resignation of Mr. M.H. Choudhury. The committee is reconstituted with the following members:</p> <ol style="list-style-type: none"> 1. Dr. R.P. Singh, Chairman 2. Dr. H.F Basid, Coordinator 3. Mr. E.A. Ahmed, Assistant Coordinator 4. Mr. J. Abdin, Assistant Coordinator 5. Dr. R. Basumatary, Assistant Coordinator 6. Dr. J. Das, Assistant Coordinator 7. Mr. Bulen Chutia, Assistant Coordinator 8. Dr. A.B. Mondal, Member 9. Mr. A. Narzary, Member 10. Dr. M. Banerjee, Member 11. Mr. H.N. Brahma, Member from Management Committee 12. Dr. H.K. Nath, Senior Administrative Officer 13. Dr. Umesh Das, Member from Alumni 14. Mr. Samar Kanti Poit, Member from Stakeholder 15. Mr. Nazmul Hoque-Choudhury, Member from Student 	<p>Reconstitute the IQAC on 05.04.2022</p>

Resolution No-2:- The house discussed the matter of organizing free Health Check Up camp on the occasion of World Health Day and resolved that this programmes be organized by the IQAC in association with NSS Cell, Sapatgram College in collaboration with Santipur Mini P.H.C. at adopted village Bhalukmari to provide free, medicine to the unfortunate people and to identify any early signs of health issues among the villagers.

Resolution No-3:- The house resolved that a Professional Development Training Programme on E-Governance cum E-College with all stakeholders and the programme be organized by the IQAC, Sapatgram College in collaboration with S.S. Technology, to ensure office automation services and information and to easy all kinds of financial transactions.

Resolution No-4:- The house resolved that a Career Counseling Programme be organized for Slow and Advanced Learner of the students of Sapatgram College and the programme be organized by the IQAC, Sapatgram College in collaboration with History Page book Foundation, Goalpara, to provided and motivated to strive for higher goals.

Resolution No-5:- The house discussed the matter of organizing "Book Exhibition" on the occasion of World Book Day and resolved that this programmes be organized by the Central Library, Sapatgram College to developing the reading habit among students and bringing the institute community together.

Resolution No-6:- The house discussed the matter of organizing "Book Fair" in the college campus and resolved that this programmes be organized by the Central Library and IQAC of Sapatgram College in collaboration with Mondal Book centre, Bongaigaon as early as possible to expand our libraries from college to home and give our students to access more books.

Resolution No-7:- The house resolved to organizing a "Cleanliness" programme at Bhalukmari, the adopted village of Sapatgram College and resolved that this programmes be organized by the NSS Unit, Sapatgram College to raising public awareness about cleanliness through rigorous media campaigns and to institute door to door garbage collection in village household and ensuring its safe and disposal.

Resolution No-8:- The house discussed the matter of organizing a week long workshop on "Research Methodology" for under graduate final semester students of the college and resolved that this programmes be organized by the Research and Publication Cell, IQAC of Sapatgram College as early as possible to learn the various aspects of the research process, framing useful research questions, research design, data collection, analysis, writing and presentation of the students.

Resolution No-9:- The house discussed the matter of organizing a plantation drive programme on "Grow Green" in the college campus and resolved that this programmes be organized by the Best Practice Cell, IQAC of Sapatgram College to raise awareness to the students towards the importance of planting and saving trees, concern to the environment, beautify the areas for scenic beauty and to promote environmental values and institutional social responsibility.

Resolution No-10:- The house discussed the matter of organizing one week Out Reach Programme by 6th semester students of Sapatgram College at Lilananda Vidyapith ME School, Sapatgram and

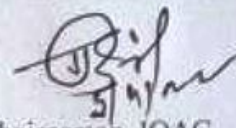
resolved that this programme be organized by the Deptt. of Education, Sapatgram College so that students can deepen their understanding of individual leadership, systemic change and social responsibility in the context of a local, national and global multicultural society.

Resolution No-11:-The house resolved that a centre for Incubation, Innovation and Entrepreneurship be open in the college and this centre be opened by the IQAC and Career Counseling Cell, Sapatgram College in association with District Administration, Dhubri and District Industries, Commerce and Public Enterprise Department, Dhubri to generate viable business ideas, fund and launch the idea and provide necessary support and assistance to the students during the process by giving them assistance from entrepreneurial mentors.

The meeting ended with vote of thanks to the chair.



Coordinator, IQAC
Sapatgram College



Chairperson, IQAC
Sapatgram College

**Principal
Sapatgram College**



**INTERNAL QUALITY ASSURANCE CELL
SAPATGRAM COLLEGE**

P.O: SAPATGRAM:: DIST: DHUBRI (ASSAM)
PIN: 783337

From:
Chairman/Coordinator, IQAC
Sapatgram College

NOTICE

Date: 19/05/2022

This is for information of all the members of IQAC Core Committee & faculty members that a meeting shall be convened on 20.05.2022 at 02:30 P.M. in the office of the IQAC to discuss the following agendas.

All concerned are requested to attend the same.

Agenda:

1. To read out and confirm the resolution of the earlier meeting.
2. To organize on-week FDP on NEP-2020.
3. To organize Health Awareness Programme on the occasion of "Menstrual Hygiene Day".
4. To organize workshop on Digital Technology on E-Governance & Administrative System in College.
5. To organize Painting Festival and Plantation Drive on the occasion of World Environmental Day.
6. Misc. if any

Members:

- | | | | |
|---|--|--|--|
| 1. Dr. R.P. Singh, Chairman | | 9. Mr. A. Narzary, Member | |
| 2. Dr. H.F. Basid, Coordinator | | 10. Dr. M. Banerjee, Member | |
| 3. Dr. R. Basumatary, Assistant Coordinator | | 11. Mr. Nazmul Hoque | |
| 4. Mr. E.A. Ahmed, Assistant Coordinator | | 12. Dr. H.K. Nath, Senior
Administrative Officer | |
| 5. Mr. J. Abdin, Assistant Coordinator | | 13. Mr. H.N. Brahma, Member
from Management Committee | |
| 6. Dr. J. Das, Assistant Coordinator | | 14. Mr. Samar kanti poit,
Member from Stakeholder | |
| 7. Mr. B. Chutia, Assistant Coordinator | | 15. Dr. Umesh Das, Member from
Local Society/ Alumni | |
| 8. Dr. A.B. Mondal, Member | | | |

Coordinator, IQAC
Sapatgram College

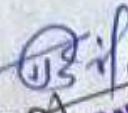












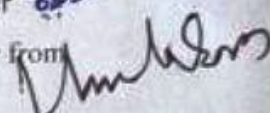
Chairperson, IQAC
Sapatgram College

Principal
Sapatgram College

IQAC Meeting
20/05/2022

A meeting of the IQAC Core Committee with faculty members of Sapatgram College was held on 20.05.2022 at 02:30 P.M. in the office of the IQAC, Sapatgram College. The meeting was chaired by Dr. R.P. Singh, Chairman of IQAC.

Members present

- | | |
|---|--|
| <p>1. Dr. R.P. Singh, Chairman </p> <p>2. Dr. H.F. Basid, Coordinator </p> <p>3. Dr. R. Basumatary, Assistant Coordinator </p> <p>4. Mr. E.A. Ahmed, Assistant Coordinator </p> <p>5. Mr. J. Abdin, Assistant Coordinator </p> <p>6. Dr. J. Das, Assistant Coordinator </p> <p>7. Mr. B. Chutia, Assistant Coordinator </p> <p>8. Dr. A.B. Mondal, Member </p> | <p>9. Mr. A. Narzary, Member </p> <p>10. Dr. M. Banerjee, Member </p> <p>11. Mr. Nazmul Hoque</p> <p>12. Dr. H.K. Nath, Senior Administrative Officer </p> <p>13. Mr. H.N. Brahma, Member from Management Committee </p> <p>14. Mr. Samar kanti poit, Member from Stakeholder </p> <p>15. Dr. Umesh Das, Member from Local Society/ Alumni </p> |
|---|--|

Resolution No-1:- Read & confirm the resolution adopted in earlier meeting held on 05/04/2022.
Report of actions taken in the previous meeting held on 05/04/2022.

Description of resolution taken	Action taken
<p>Resolution No-2:- The house discussed the matter of organizing free Health Check Up camp on the occasion of World Heath Day and resolved that this programmes be organized by the IQAC in association with NSS Cell, Sapatgram College in collaboration with Santipur Mini P.H.C. at adopted village Bhalukmari to provide free, medicine to the unfortunate people and to identify any early signs of health issues among the villagers.</p>	<p>Free Health Check Up camp was organized on 07.04.2022.</p>
<p>Resolution No-3:- The house resolved that a Professional Development Training Programme on E-Governance cum E-College with all stakeholders and the programme be organized by the IQAC, Sapatgram College in collaboration with S.S.</p>	<p>Organized on 20.04.2022.</p>

Technology, to ensure office automation services and information and to easy all kinds of financial transactions.	
Resolution No-4:- The house resolved that a Career Counseling Programme be organized for Slow and Advanced Learner of the students of Sapatgram College and the programme be organized by the IQAC, Sapatgram College in collaboration with History Pagebook Foundation, Goalpara, to provided and motivated to strive for higher goals.	A programme on a Career Counseling for Slow and Advanced Learner was organized on 22.04.2022.
Resolution No-5:- The house discussed the matter of organizing "Book Exhibition" on the occasion of World Book Day and resolved that this programmes be organized by the Central Library, Sapatgram College to developing the reading habit among students and bringing the institute community together.	Organized on 23.04.2022.
Resolution No-6:- The house discussed the matter of organizing "Book Fair" in the college campus and resolved that this programmes be organized by the Central Library and IQAC of Sapatgram College in collaboration with Mondal Book centre, Bongaigaon as early as possible to expand our libraries from college to home and give our students to access more books.	Three day long programme was organized from 25.04.2022 to 27.04.2022.
Resolution No-7:- The house resolved to organizing a "Cleanliness" programme at Bhalukmari, the adopted village of Sapatgram College and resolved that this programmes be organized by the NSS Unit, Sapatgram College to raising public awareness about cleanliness through rigorous media campaigns and to institute door to door garbage collection in village household and ensuring its safe and disposal.	A cleanliness programmewas organized at Bhalukmari village on 08.05.2022 by NSS unit.

<p>Resolution No-8:- The house discussed the matter of organizing a week long workshop on “Research Methodology” for under graduate final semester students of the college and resolved that this programmes be organized by the Research and Publication Cell, IQAC of Sapatgram College as early as possible to learn the various aspects of the research process, framing useful research questions, research design, data collection, analysis, writing and presentation of the students.</p>	<p>A week long workshop on “Research Methodology” was organized from 09.05.2022 to 14.05.2022 by Research and Publication Cell.</p>
<p>Resolution No-9:- The house discussed the matter of organizing a plantation drive programme on “Grow Green” in the college campus and resolved that this programmes be organized by the Best Practice Cell, IQAC of Sapatgram College to raise awareness to the students towards the importance of planting and saving trees, concern to the environment, beautify the areas for scenic beauty and to promote environmental values and institutional social responsibility.</p>	<p>The Best Practice Cell, IQAC of Sapatgram College organized a plantation drive programme on “Grow Green” in the college campus on 12.05.2022.</p>
<p>Resolution No-10:- The house discussed the matter of organizing one week Out Reach Programme by 6th semester students of Sapatgram College at Lilananda Vidyapith ME School, Sapatgram and resolved that this programme be organized by the Deptt. of Education, Sapatgram College so that students can deepen their understanding of individual leadership, systemic change and social responsibility in the context of a local, national and global multicultural society.</p>	<p>The Deptt. of Education organized this programme from 14.05.2022 to 21.05.2022 at Lilananda Vidyapith ME School, Sapatgram.</p>
<p>Resolution No-11:- The house resolved that a centre for Incubation, Innovation and Entrepreneurship be open in the college and this centre be opened by the IQAC and Career Counseling Cell, Sapatgram College in association with District Administration, Dhubri and District Industries, Commerce and Public Enterprise Department, Dhubri to generate</p>	<p>A centre for Incubation, Innovation and Entrepreneurship was inaugurated on 19.05.2022 by District Administration, Dhubri and District Industries, Commerce and Public Enterprise Department, Dhubri.</p>

viable business ideas, fund and launch the idea and provide necessary support and assistance to the students during the process by giving them assistance from entrepreneurial mentors.	
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Resolution No-2:- The house discussed the matter of organizing online FDP on NEP-2020 and resolved that this programmes be organized by the IQAC, Sapatgram College and support from Skill gym in association with E & ICT Academy, IIT, Guwahati to ensure that the teachers are given the highest quality training in content, pedagogy and practice, by moving the education system into multidisciplinary colleges.

Resolution No-3:- The house discussed the matter of organizing Health Awareness Programme on the occasion of "Menstrual Hygiene Day" and resolved that this programmes be organized by the Women's Cell in collaboration with IQAC, Sapatgram College and Raniganj Block Primary Health Centre (BPHC) among the girls students of the college to increase awareness among adolescent girls on menstrual hygiene and to increase access to and use of high quality sanitary napkins to adolescent girls in rural areas.

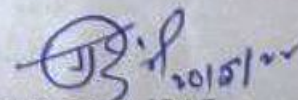
Resolution No-4:- The house resolved that two day online workshop on Digital Technology in E-Governance & Administrative System in colleges with all stakeholders and the programme be organized by the IQAC, Sapatgram College in collaboration with S.S. Technology, to ensure office automation services and information and to easy all kinds of financial transactions.

Resolution No-5:- The house discussed the matter of organizing a Painting Festival and Plantation Drive programme on the occasion of "World Environmental Day" in the college campus and resolved that this programmes be organized by the IQAC with NSS unit and the Deptt. of Education, Sapatgram College to raise awareness among the students towards the importance of painting, planting and saving trees, concern to the environment, beautify the areas for scenic beauty and to promote environmental values and institutional social responsibility.

The meeting ended with vote of thanks to the chair.



Coordinator, IQAC
Sapatgram College



Chairperson, IQAC
Sapatgram College

Principal
Sapatgram College



INTERNAL QUALITY ASSURANCE CELL
SAPATGRAM COLLEGE
P.O: SAPATGRAM:: DIST: DHUBRI (ASSAM)
PIN: 783337

From:
Chairman/Coordinator, IQAC
Sapatgram College

NOTICE

Date: 10/06/2022

This is for information of all the members of IQAC Core Committee, Alumni & faculty members that a meeting shall be convened on 11.06.2022 at 02:30 P.M. in the office of the IQAC to discuss the following agendas.

All concerned are requested to attend the same.

Agenda:

1. To read out and confirm the resolution of the earlier meeting.
2. To organize awareness programme on Gender Based Violence.
3. To organize Annual Alumni Meet programme.
4. To organize Green Campus Initiative Awareness programme.
5. To organize Wall Painting Competition programme.
6. To organize Motivational talk on shaping future.
7. To prepare the Action Plan for the Academic Year 2022-23.
8. To prepare of Prospectus and Academic Calendar for the Academic Year 2022-23.
9. To prepare the Class Routine.
10. Misc. if any

Members:

- | | |
|---|---|
| 1. Dr. R.P. Singh, Chairman | 9. Mr. A. Narzary, Member |
| 2. Dr. H.F. Basid, Coordinator | 10. Dr. M. Banerjee, Member |
| 3. Dr. R. Basumatary, Assistant Coordinator | 11. Mr. Nazmul Hoque |
| 4. Mr. E.A. Ahmed, Assistant Coordinator | 12. Dr. H.K. Nath, Senior Administrative Officer |
| 5. Mr. J. Abdin, Assistant Coordinator | 13. Mr. H.N. Brahma, Member from Management Committee |
| 6. Dr. J. Das, Assistant Coordinator | 14. Mr. Samar kanti poit, Member from Stakeholder |
| 7. Mr. B. Chutia, Assistant Coordinator | 15. Dr. Umesh Das, Member from Local Society/ Alumni |
| 8. Dr. A.B. Mondal, Member | |

Coordinator, IQAC
Sapatgram College










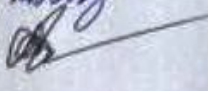



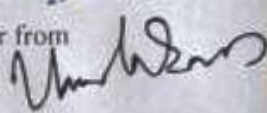
Chairperson, IQAC
Sapatgram College
Principal
Sapatgram College

IQAC Meeting

11/06/2022

A meeting of the IQAC Core Committee with faculty members of Sapatgram College was held on 11.06.2022 at 02:30 P.M. in the office of the IQAC, Sapatgram College. The meeting was chaired by Dr. R.P. Singh, Chairman of IQAC.

Members present

1. Dr. R.P. Singh, Chairman 
2. Dr. H.F. Basid, Coordinator 
3. Dr. R. Basumatary, Assistant Coordinator 
4. Mr. E.A. Ahmed, Assistant Coordinator 
5. Mr. J. Abdin, Assistant Coordinator 
6. Dr. J. Das, Assistant Coordinator 
7. Mr. B. Chutia, Assistant Coordinator 
8. Dr. A.B. Mondal, Member 
9. Mr. A. Narzary, Member 
10. Dr. M. Banerjee, Member 
11. Mr. Nazmul Hoque
12. Dr. H.K. Nath, Senior Administrative Officer 
13. Mr. H.N. Brahma, Member from Management Committee 
14. Mr. Samar kanti poit, Member from Stakeholder 
15. Dr. Umesh Das, Member from Local Society/ Alumni 

Resolution No-1:- Read & confirm the resolution adopted in earlier meeting held on 20.05.2022.

Report of actions taken in the previous meeting held on 20.05.2022.

Description of resolution taken	Action taken
Resolution No-2:- The house discussed the matter of organizing online FDP on NEP-2020 and resolved that this programmes be organized by the IQAC, Sapatgram College and support from Skill-gym in association with E & ICT Academy, IIT, Guwahati to ensure that the teachers are given the highest quality training in content, pedagogy and practice, by moving the education system into multidisciplinary colleges.	An online FDP on NEP-2020 was organized by the IQAC, Sapatgram College and support from Skill-gym in association with E & ICT Academy, IIT, Guwahati from 25.05.2022 to 31.05.2022.
Resolution No-3:- The house discussed the matter of organizing Health Awareness Programme on the occasion of "Menstrual Hygiene Day" and resolved that this programmes be organized by the Women's Cell in collaboration with IQAC, Sapatgram	Organized on 28.05.2022 by the Women's Cell in collaboration with IQAC, Sapatgram College and Raniganj Block Primary Health Centre (BPHC).

<p>College and Raniganj Block Primary Health Centre (BPHC) among the girls students of the college to increase awareness among adolescent girls on menstrual hygiene and to increase access to and use of high quality sanitary napkins to adolescent girls in rural areas.</p>	
<p>Resolution No-4:- The house resolved that two day online workshop on Digital Technology in E-Governance & Administrative System in colleges with all stakeholders and the programme be organized by the IQAC, Sapatgram College in collaboration with S.S. Technology, to ensure office automation services and information and to easy all kinds of financial transactions.</p>	<p>Organized from 31.05.2022 to 01.06.2022.</p>
<p>Resolution No-5:- The house discussed the matter of organizing a Painting Festival and Plantation Drive programme on the occasion of "World Environmental Day" in the college campus and resolved that this programmes be organized by the IQAC with NSS unit and the Deptt. of Education, Sapatgram College to raise awareness among the students towards the importance of painting, planting and saving trees, concern to the environment, beautify the areas for scenic beauty and to promote environmental values and institutional social responsibility.</p>	<p>This programmes was organized from 05.06.2022 to 07.06.2022.</p>

Resolution No-2:- The house discussed the matter of organizing awareness programme among student on "Gender Based Violence: Issues of Child Marriage and Cyber Crime" and resolved that this programmes be organized by the Deptt. of Political Science in collaboration with Women Cell, Sapatgram College to mobilize and harmonies multi-pronged efforts to end child marriage as well as aware about the potential online threats such as grooming, bullying, and stalking, keep track of their online activities.

Resolution No-3:- The house resolved that an Annual Alumni Meet programme be organized by the Alumni Cell, Sapatgram College and the notable Alumni's of this college be invited.

Resolution No-4:- The house discussed the matter of organizing Green Campus Initiative Awareness programme on alternative usage of Fossil Fuel for developing renewable energy in India is to advance economic development, improve energy security and mitigate climate change and this

programme be organized by the Best Practice Cell, IQAC, Sapatgram College in collaboration with Deptt. of English and Deptt. of Education, Sapatgram College as early as possible.

Resolution No-5:- The house discussed the matter of organizing Wall Painting Competition programme among the students of Sapatgram college to motivate and help them to develop their creative skills by exposing them to the contemporary talent in the field and this programme be organized by the Student Support & Progression Cell in collaboration with the Department of Education, Sapatgram College as early as possible.

Resolution No-6:- The house resolved that a programme on motivational talk on shaping future be organized by the alumni Association, Sapatgram College in collaboration with the Department of Political Science, Sapatgram College among the student to helps students and to focus their attention on a key goal and outcomes.

Resolution No-7:- The house discussed about the Action Plan for the session 2022-23 and unanimously resolved that a steering committee shall be constituted to prepare the action plan for the session 2020-21 and shall be placed in the next IQAC meeting.

Members of the Steering Committee

1. Dr. H.F. Basid
2. Dr. A.B. Mondal
3. Dr. R. Basumatary

Resolution No-8: The house discussed about the preparation of prospectus and Academic Calendar for the academic session 2022-23 and resolved that a Prospectus Preparatory Committee shall be constituted with the following persons for this purpose.

1. Dr. R. P. Singh, Principal Sapatgram College
2. Dr. H.F. Basid, IQAC coordinator
3. Mr. M.H. Choudhury, Associate Professor, Political Science
4. Dr. A.B. Mondal, Associate Professor, Assamese
5. Dr. Munmun Banerjee, Assistant Professor, Education
6. Dr. K.K. Roy, Assistant Professor, Bengali
7. Mr. Eusob Ali Ahmed, Assistant Professor, Mathematics
8. Mr Jaynal Abdin, Assistant Professor, Computer Science
9. Dr. Juthika Das, Assistant Professor, Political Science

The house also resolved that the committee shall be entrusted with the responsibility to prepare and publish the prospectus on or before 31st July'2023.

Resolution No-9: The house discussed the matter of preparation of Class Routine for the Academic session 2022-23 and resolved that the following persons shall be entrusted with the responsibility to prepare the class routine.

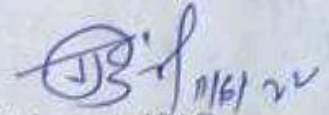
1. Dr. H.F. Basid

2. Mr. M.H. Choudhury
3. Mr. E.A. Ahmed
1. Dr. A.B. Mondal
2. Dr. K.K. Roy

The meeting ended with vote of thanks to the chair.



Coordinator, IQAC
Sapatgram College



Chairperson, IQAC
Sapatgram College

Principal
Sapatgram College