

SAPATGRAM

COLLEGE

SAPATGRAM, ASSAM

**MINUTES OF IQAC
MEETINGS
(2020-2021)**



<https://sapatgramcollege.in>
sapatgramcollegeiqac@gmail.com

INTERNAL QUALITY ASSURANCE CELL



P.O: SAPATGRAM: DIST: DHUBRI (ASSAM)
PIN: 783337

From:
Chairman/Coordinator, IQAC
Sapatgram College

NOTICE

Date: 29/06/2020

This is for information of all the members of IQAC and all teaching staffs that a meeting shall be convened on 30.06.2020 at 03:00 P.M. through Google Meet platform to discuss the following agenda.

All concerned are requested to attend the same.

Agenda:

1. To read out and confirm the resolution of the earlier meeting.
2. To prepare the prospectus and Academic Calendar.
3. To prepare the Class routine.
4. To discuss the plan of action of the academic session 2020-21.
5. To organize various National/International Webinar.
6. To encourage the teaching faculty for Online classes during the time of COVID-19.
7. Misc. if any

Members:

- | | | | |
|---|-----------------------------|---------------------------------|----------------------------|
| 1. Dr. R.P. Singh, Chairman | <i>[Signature]</i> 29.06.20 | 8. Dr. K.K. Roy, Member | <i>[Signature]</i> |
| 2. Dr. G.K. Saha, Coordinator | | 9. Mr. A. Narzary, Member | <i>[Signature]</i> 29/6/20 |
| 3. Dr. A.B. Mondal, Assistant Coordinator | <i>[Signature]</i> | 10. Dr. A.Z. Ahmed, Member | <i>[Signature]</i> 29/6/20 |
| 4. Mr. E.A. Ahmed, Assistant Coordinator | <i>[Signature]</i> 29/06/20 | 11. Dr. M. Banerjee, Member | <i>[Signature]</i> 29/6/20 |
| 5. Mr. J. Abedin, Assistant Coordinator | <i>[Signature]</i> 29.6.20 | 12. Dr. D.K. Adhikary, Member | <i>[Signature]</i> 29/6/20 |
| | | from Management Committee | |
| 6. Ms. A. Sengupta, Member | <i>[Signature]</i> 29.6.20 | 13. Mr. Sudip Dutt, Member from | <i>[Signature]</i> 29/6/20 |
| | | Local Society/ Alumni | |
| 7. Mr. M.H. Choudhury, Member | <i>[Signature]</i> 29.6.20 | 14. Dr. Umesh Das, Member from | <i>[Signature]</i> |
| | | Local Society/ Alumni | |

[Signature]
29.06.20
Coordinator, IQAC
Sapatgram College

Coordinator, IQAC
Sapatgram College

[Signature] 29.06.20
Chairperson, IQAC
Sapatgram College
Principal
Sapatgram College

IQAC Meeting

30/06/2020

A meeting of the IQAC of Sapatgram College was held on 30/06/2020 at 03:00 P.M. through Google Meet platform. The meeting was chaired by Dr. R.P. Singh, Chairman of IQAC.

Members present

1. Dr. R.P. Singh, Chairman *[Signature]* 30/06/20
2. Dr. G.K. Saha, Coordinator *[Signature]* 30.06.20
3. Dr. A.B. Mondal, Assistant Coordinator *[Signature]*
4. Mr. E.A. Ahmed, Assistant Coordinator *[Signature]* 30/6/20
5. Mr. J. Abedin, Assistant Coordinator *[Signature]* 30/6/20
6. Ms. A. Sengupta, Member *[Signature]* 30.6.20
7. Mr. M.H. Choudhury, Member *[Signature]* 30.6.20
8. Dr. K.K. Roy, Member *[Signature]*
9. Mr. A. Narzary, Member *[Signature]* 30/6/20
10. Dr. A.Z. Ahmed, Member *[Signature]* 30/6/20
11. Dr. M. Banerjee, Member *[Signature]* 30/6/20
12. Dr. D.K. Adhikary, Member from Management Committee *[Signature]* 30/6/20
13. Mr. Sudip Dutt, Member from Local Society/ Alumni *[Signature]*
14. Dr. Umesh Das, Member from Local Society/ Alumni *[Signature]*

Resolution No-1:- Read & confirm the resolution adopted in earlier meeting held on 17/03/2020.

Report of actions taken in the previous meeting held on 17/03/2020.

Description of resolution taken	Action taken
<u>Resolution No-2:-</u> The house discussed about the review the data collected of the AQARs (2018-19, 2019-20) and resolved that a committee will be formed to review all the matters & progress in work related to the AQARs and then a report to be submitted to the coordinator of IQAC.	Reviewed and submitted
<u>Resolution No-3:-</u> The house discussed the matter of sporadic effect of Novel Corona Virus and resolved that an Awareness Programme on Prevention of Novel Corona Virus (COVID-19) Infection be organized by IQAC, Sapatgram College.	Done

Resolution No-2: The house discussed about the preparation of prospectus and Academic Calendar for the academic session 2020-21 and resolved that a Prospectus Preparatory Committee shall be constituted with the following persons for this purpose.

1. Dr. R. P. Singh, Principal Sapatgram College
2. Dr. G.K. Saha, IQAC coordinator
3. Ms. Aparna Sengupta, Associate Professor, Economics
4. Mr. M.H. Choudhury, Associate Professor, Political Science
5. Dr. A.B. Mondal, Associate Professor, Assamese

6. Dr. Munmun Banerjee, Assistant Professor, Education
7. Dr. K.K. Roy, Assistant Professor, Bengali
8. Mr. Eusub Ali Ahmed, Assistant Professor, Mathematics
9. Mr Jaynal Abdin, Assistant Professor, Computer Science
10. Mrs. Juthika Das, Assistant Professor, Political Science

The house also resolved that the committee shall be entrusted with the responsibility to prepare and publish the prospectus on or before 31st July'2020.

Resolution No-3: The house discussed the matter of preparation of Class Routine for the Academic session 2020-21 and resolved that the following persons shall be entrusted with the responsibility to prepare the class routine.

1. Dr. G.K. Saha
2. Mr. E.A. Ahmed
3. Mr. M.H. Choudhury
4. Dr. A.B. Mondal
5. Dr. K.K. Roy

Resolution No-4:- The house discussed about the action plan for the session 2020-21 and unanimously resolved that a steering committee shall be constituted to prepare the action plan for the session 2020-21 and shall be placed in the next IQAC meeting.

Members of the Steering Committee

1. Dr. G.K. Saha
2. Mr. M.H. Choudhury
3. Dr. A.B. Mondal

Resolution No-5: The house discussed about the matter of organizing of National/International Webinar and resolved that National/International webinar to be organized by various departments in collaboration with IQAC through Google Meet platform due to the onset of COVID-19 pandemic.


Resolution No-6: The house discussed the matter of introducing online class room teaching and resolved that classes be conducted through online mode regularly as per routine during the time of COVID-19.

Resolution No-7: The house discussed the matter of observing Bharat Scout and Guide Flag Day and resolved that Flag Day be observed by Bharat Scout and Guide unit in collaboration with IQAC.

The meeting ended with vote of thanks to the chair.


20.06.20
Coordinator, IQAC
Sapatgram College

Coordinator, IQAC
Sapatgram College


30.06.20
Chairperson, IQAC
Sapatgram College
Principal
Sapatgram College



INTERNAL QUALITY ASSURANCE CELL SAPATGRAM COLLEGE

P.O: SAPATGRAM:: DIST: DHUBRI (ASSAM)
PIN: 783337

From:
Chairman/Coordinator, IQAC
Sapatgram College

NOTICE

Date: 26/12/2020

This is for information of all the members of IQAC, PTA and all teaching staffs that a meeting shall be convened on 27.12.2020 at 03:00 P.M. in the office of the IQAC of the college to discuss the following agenda.

All concerned are requested to attend the same.

Agenda:

1. To read out and confirm the resolution of the earlier meeting.
2. To organizing workshop on Yoga and its Importance in everyday life.
3. To organizing State Level Basic Training Course of Bharat Scout Guide.
4. To organizing Special Lecture on Mathematics and Best Practices in Higher Education.
5. To organizing Debate Competition.
6. To celebrating Mahabir Cilarai Day, World Wildlife Day and International Women's Day.
7. To organizing National Level Conference on Professional Competency Enhancing and Faculty Development.
8. Misc. if any

Members:

- | | | | | | |
|---|--|----------|---------------------------------|--|----------|
| 1. Dr. R.P. Singh, Chairman | | 26.12.20 | 8. Dr. K.K. Roy, Member | | 26.12.20 |
| 2. Dr. G.K. Saha, Coordinator | | 26.12.20 | 9. Mr. A. Narzary, Member | | 26/12/20 |
| 3. Dr. A.B. Mondal, Assistant Coordinator | | 26/12/20 | 10. Dr. A.Z. Ahmed, Member | | 26/12/20 |
| 4. Mr. E.A. Ahmed, Assistant Coordinator | | 26/12/20 | 11. Dr. M. Banerjee, Member | | 26/12/20 |
| 5. Mr. J. Abedin, Assistant Coordinator | | 26/12/20 | 12. Dr. D.K. Adhikary, Member | | 26/12/20 |
| 6. Ms. A. Sengupta, Member | | 26.12.20 | from Management Committee | | |
| 7. Mr. M.H. Choudhury, Member | | 26.12.20 | 13. Mr. Sudip Dutt, Member from | | 26/12/20 |
| | | | Local Society/ Alumni | | |
| | | | 14. Dr. Umesh Das, Member from | | 26/12/20 |
| | | | Local Society/ Alumni | | |

26.12.20
Coordinator, IQAC
Sapatgram College
Coordinator, IQAC
Sapatgram College

26.12.20
Chairperson, IQAC
Sapatgram College
Principal
Sapatgram College

IQAC Meeting

27/12/2020

A meeting of the IQAC with PTA and the faculty members of Sapatgram College was held on 27/12/2020 at 03:00 P.M. in the office of the IQAC, Sapatgram College. The meeting was chaired by Dr. R.P. Singh, Chairman of IQAC.

Members present

1. Dr. R.P. Singh, Chairman *RP Singh 27.12.20*
2. Dr. G.K. Saha, Coordinator *GK Saha 27.12.20*
3. Dr. A.B. Mondal, Assistant Coordinator *AB Mondal 27.12.20*
4. Mr. E.A. Ahmed, Assistant Coordinator *EA Ahmed 27.12.20*
5. Mr. J. Abedin, Assistant Coordinator *J Abedin 27.12.20*
7. Mr. M.H. Choudhury, Member *MH Choudhury 27.12.20*
8. Dr. K.K. Roy, Member *KK Roy 27.12.20*
9. Mr. A. Narzary, Member *A Narzary 27.12.20*
10. Dr. A.Z. Ahmed, Member *AZ Ahmed 27.12.20*
11. Dr. M. Banerjee, Member *M Banerjee 27.12.20*
6. Ms. A. Sengupta, Member *A Sengupta 27.12.20*

Resolution No-1:- Read & confirm the resolution adopted in earlier meeting held on 30/06/2020.

Report of actions taken in the previous meeting held on 30/06/2020.

Description of resolution taken	Action taken
<p><u>Resolution No-2:</u> The house discussed about the preparation of prospectus and Academic Calendar for the academic session 2020-21 and resolved that a Prospectus Preparatory Committee shall be constituted with the following persons for this purpose.</p> <ol style="list-style-type: none">1. Dr. R. P. Singh, Principal Sapatgram College2. Dr. G.K. Saha, IQAC coordinator3. Ms. Aparna Sengupta, Associate Professor, Economics4. Mr. M.H. Choudhury, Associate Professor, Political Science5. Dr. A.B. Mondal, Associate Professor, Assamese6. Dr. Munmun Banerjee, Assistant Professor, Education7. Dr. K.K. Roy, Assistant Professor, Bengali8. Mr. Eusub Ali Ahmed, Assistant Professor, Mathematics9. Mr Jaynal Abdin, Assistant Professor,	Prospectus and Academic Calendar prepared and published.

<p>Computer Science 10. Mrs. Juthika Das, Assistant Professor, Political Science</p> <p>The house also resolved that the committee shall be entrusted with the responsibility to prepare and publish the prospectus on or before 31st July'2020.</p>	
<p>Resolution No-3: The house discussed the matter of preparation of Class Routine for the Academic session 2020-21 and resolved that the following persons shall be entrusted with the responsibility to prepare the class routine.</p> <ol style="list-style-type: none"> 1. Dr. G.K. Saha 2. Mr. E.A. Ahmed 3. Mr. M.H. Choudhury 4. Dr. A.B. Mondal 5. Dr. K.K. Roy 	<p>Class Routine prepared and published with effect from 01/08/2020.</p>
<p>Resolution No-4:- The house discussed about the action plan for the session 2020-21 and unanimously resolved that a steering committee shall be constituted to prepare the action plan for the session 2020-21 and shall be placed in the next IQAC meeting.</p> <p>Members of the Steering Committee</p> <ol style="list-style-type: none"> 1. Dr. G.K. Saha 2. Mr. M.H. Choudhury 3. Dr. A.B. Mondal 	<p>Action plane prepared and approved</p>
<p>Resolution No-5: The house discussed about the matter of organizing of National/International Webinar and resolved that National/International webinar to be organized by various departments in</p>	<p>i. International Webinar organized by the Dept. of English, Sapatgram College and Manikachar College under the aegis of IQAC on "From Personal to Virtual: Riding the New wave of E-Learning during Pandemic and</p>

<p>collaboration with IQAC through Google Meet platform due to the onset of COVID-19 pandemic.</p>	<p>Beyond" on 03.07.2020.</p> <p>ii. National Webinar organized by the Dept. of Economic, Sapatgram college in collaboration with ACLA on "Employability with Rural Development: The New Normal" on 22.07.2020.</p> <p>iii. International Webinar organized by Dept. of Economic and NSS unit under the aegis of IQAC on "From Virus to Vaccine: An Insight into COVID-19 on Mental and Physical Health" on 16.08.2020.</p> <p>iv. Webinar organized by IQAC in collaboration with the Dept. of Political Science on Mahatma Gandhi and his Ideas: Relevance and Debates on 02.10.2020.</p> <p>v. National Webinar organized by the Dept. of Education, Philosophy, and Mathematics on "NEP 2020: The Way Forward" on 06.12.2020.</p> <p>vi. National Webinar organized by the Dept. of Assamese, Bengali, and Bodo on "Indian Regional Language-Literature and Globalization: Prospects and challenges" on 13.12.2020.</p> <p>vii. National Webinar organized by the Dept. of English in collaboration with writer and writings (A Litrary Forum Dedicated to Creativity and Criticism) on "Founding Fathers of Indian Writing in English: Literary and Linguistic Perspectives" on 25.12.2020.</p>
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<p>Resolution No-6: The house discussed the matter of introducing online class room teaching and resolved that classes be conducted through online mode regularly as per routine during the time of COVID-19.</p>	<p>Done</p>
<p>Resolution No-7: The house discussed the matter of observing Bharat Scout and Guide Flag Day and resolved that Flag Day be observed by Bharat Scout and Guide unit in collaboration with IQAC.</p>	<p>Observed on 07/11/2020.</p>

Resolution No-2:- The house discussed the matter of organizing a workshop on “Yoga and its Importance in Everyday life” and resolved that a Workshop be organized on Yoga and its Importance in Everyday life by the Alumni Association & PTA in collaboration with IQAC Sapatgram College.

Resolution No-3:- The house discussed the matter of organizing 7 Day State Level Basic Training Course for RSL/RL/SM/GC and resolved that this basic training course be organized under the supervision of Bharat Scout Guide unit of Sapatgram College in collaboration with IQAC.

Resolution No-4:- The house discussed the matter of organizing a Cycle Rally Programme on account of National Voters Day on 25.01.2021 for public awareness and resolved that the College Authority be organized this programmed for public benefit in collaboration with the Civil Administration.

Resolution No-5:- The house discussed to organize a special lecture on Mathematics Education and its Application in Society- An interdisciplinary Approach and resolved that the special lecture be organized by the departments of Mathematics, Education and Economics in collaboration with IQAC as early as possible.

Resolution No-6:- The house discussed the matter of organizing a special lecture on Best Practices in Higher Education in the Context of the New Education Policy and resolved that to make awareness among the teaching faculty regarding the New Education Policy, a special lecture be organized by the IQAC.

Resolution No-7:- The house discussed the matter of organizing a Debate Competition and resolved that Debate Competitions be organized by the various departments in collaboration with IQAC to enrich the speaking capacity of the students.

Resolution No-8:- The house discussed the matter of observing Mahabir Chilarai Day, World Wildlife Day and International Women’s Day and resolved that these programmed be organized by

the Students' Union, Dept. of English, and Women Cell in collaboration with IQAC respectively in the scheduled time.

Resolution No-9:- The house discussed the matter of organizing a National Level Conference on Professional Competency Enhancing and Faculty Development and resolved that this programmed be organized by the IQAC to enhance the Professional Ethics among the staff..

Resolution No-10:- The house discussed the matter of organizing a Nature and Wildlife Photography Competition as proposed by the department of English and resolved that this programmed be organized by the Dept. of English in collaboration with IQAC.

The meeting ended with vote of thanks to the chair.


27.12.20
Coordinator, IQAC
Sapatgram College
Coordinator, IQAC
Sapatgram College


27.12.20
Chairperson, IQAC
Sapatgram College
Principal
Sapatgram College

INTERNAL QUALITY ASSURANCE CELL SAPATGRAM COLLEGE



P.O: SAPATGRAM:: DIST: DHUBRI (ASSAM)

PIN: 783337

From:
Chairman/Coordinator, IQAC
Sapatgram College

NOTICE

Date: 12/03/2021

This is for information of all the members of IQAC, Alumni, PTA, and all teaching staffs that a meeting shall be convened on 15.03.2021 at 2:00 P.M. in the office of the IQAC of the college to discuss the following agenda.


All concerned are requested to attend the same.

Agenda:

1. To read out and confirm the resolution of the earlier meeting
2. To organizing various competition in different activities among students.
3. To observing World Forestry Day and Biswa Kobita Diwas .
4. To organize awareness programme on Mock Banking.
5. To organize Inter-Departmental Lecture programme.
6. To organize Book Exhibition Cum Sale and Map Exhibition Cum Sale programme.
7. To discuss the future action plane of Alumni and PTA membership drive.
8. To discuss the innovative activities of the various dept. and make necessary arrangement to sign. MOU with other College and institution.
9. Misc. if any

Members:

- | | | | |
|---|----------|--|----------|
| 1. Dr. R.P. Singh, Chairman | 12/03/21 | 8. Dr. K.K. Roy, Member | 12/03/21 |
| 2. Dr. G.K. Saha, Coordinator | | 9. Mr. A. Narzary, Member | 12/03/21 |
| 3. Dr. A.B. Mondal, Assistant Coordinator | 12/03/21 | 10. Dr. A.Z. Ahmed, Member | 12/03/21 |
| 4. Mr. E.A. Ahmed, Assistant Coordinator | 12/03/21 | 11. Dr. M. Banerjee, Member | 12/03/21 |
| 5. Mr. J. Abedin, Assistant Coordinator | 12/03/21 | 12. Dr. D.K. Adhikary, Member
from Management Committee | 12/03/21 |
| 6. Ms. A. Sengupta, Member | 12-3-21 | 13. Mr. Sudip Dutt, Member from
Local Society/ Alumni | 12/03/21 |
| 7. Mr. M.H. Choudhury, Member | 12-3-21 | 14. Dr. Umesh Das, Member from
Local Society/ Alumni | 12/03/21 |


12.03.21
Coordinator, IQAC
Sapatgram College
Coordinator, IQAC
Sapatgram College


12.03.21
Chairperson, IQAC
Sapatgram College
Principal
Sapatgram College

IQAC Meeting

15/03/2021

A meeting of the IQAC with all concerned of Sapatgram College was held on 15/03/2021 at 02:30 P.M. in the office of the IQAC, Sapatgram. The meeting was chaired by Dr. R.P. Singh, Chairman of IQAC.

Members present

- | | |
|--|--|
| <p>1. Dr. R.P. Singh, Chairman <i>R.P.S. 15.03.21</i></p> <p>2. Dr. G.K. Saha, Coordinator <i>G.K.S. 15.03.21</i></p> <p>3. Dr. A.B. Mondal, Assistant Coordinator <i>A.B.M. 15/03/21</i></p> <p>4. Mr. E.A. Ahmed, Assistant Coordinator <i>E.A.A. 15/03/21</i></p> <p>5. Mr. J. Abedin, Assistant Coordinator <i>J.A. 15/3/21</i></p> <p>6. Ms. A. Sengupta, Member <i>A.S. 15/3/21</i></p> <p>7. Mr. M.H. Choudhury, Member <i>M.H.C. 15.3.21</i></p> | <p>8. Dr. K.K. Roy, Member <i>K.K.R. 15/3/21</i></p> <p>9. Mr. A. Narzary, Member <i>A.N. 15/3/21</i></p> <p>10. Dr. A.Z. Ahmed, Member <i>A.Z.A. 15/3/21</i></p> <p>11. Dr. M. Banerjee, Member <i>M.B. 15/3/21</i></p> <p>12. Dr. D.K. Adhikary, Member from Management Committee <i>D.K.A. 15/3/21</i></p> <p>13. Mr. Sudip Dutt, Member from Local Society/ Alumni <i>S.D. 15/3/21</i></p> <p>14. Dr. Umesh Das, Member from Local Society/ Alumni <i>U.D. 15/3/21</i></p> |
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Resolution No-1:- Read & confirm the resolution adopted in earlier meeting held on 27/12/2020.

Report of actions taken in the previous meeting held on 27/12/2020.

Description of resolution taken	Action taken
<p>Resolution No-2:- The house discussed the matter of organizing a workshop on "Yoga and its Importance in Everyday life" and resolved that a Workshop be organized on Yoga and its Importance in Everyday life by the Alumni Association & PTA in collaboration with IQAC, Sapatgram College.</p>	<p>Workshop organized by Alumni and PTA on "Yoga and its Importance in Everyday life" in collaboration with IQAC from 29.12.2020 to 31.12.2020.</p>
<p>Resolution No-3:- The house discussed the matter of organizing 7 Day State Level Basic Training Course for RSL/RL/SM/GC and resolved that this basic training course be organized under the supervision of Bharat Scout Guide unit of Sapatgram College in collaboration with IQAC.</p>	<p>From 17.01.2021 to 23.01.2021, the "7 Day State Level Basic Training Course for RSL/RL/SM/GC" was held under the supervision of the Bharat Scout Guide unit of Sapatgram College in collaboration with IQAC.</p>
<p>Resolution No-4:- The house discussed the matter of organizing a Cycle Rally Programme on account of 11th National Voters Day for public awareness and resolved that the College</p>	<p>A Cycle Rally Programme organized by the College Authority on 25.01.2021.</p>

<p>Authority be organized this programmed for public benefit in collaboration with the Civil Administration.</p>	
<p>Resolution No-5:- The house discussed to organize a special lecture on Mathematics Education and its Application in Society- An interdisciplinary Approach and resolved that the special lecture be organized by the departments of Mathematics, Education and Economics in collaboration with IQAC as early as possible.</p>	<p>A special lecture on "Mathematics Education and its Application in Society- An Interdisciplinary Approach" organized by the departments of Mathematics, Education and Economics in collaboration with IQAC on 01.02.2021.</p>
<p>Resolution No-6:- The house discussed the matter of organizing a special lecture on Best Practices in Higher Education in the Context of the New Education Policy and resolved that to make awareness among the teaching faculty regarding the New Education Policy, a special lecture be organized by the IQAC.</p>	<p>A special lecture on "Best Practices in Higher Education in the Context of the New Education Policy" organized by the IQAC on 19.02.2021.</p>
<p>Resolution No-7:- The house discussed the matter of organizing a Debate Competition and resolved that Debate Competitions be organized by the various departments in collaboration with IQAC to enrich the speaking capacity of the students.</p>	<p>A Debate Competition on "Excessive use of Social Media has Declined the Book Reading habit Among the Students" organized by the Dept. of Political Science on 26.02.2021.</p>
<p>Resolution No-8:- The house discussed the matter of observing Mahabir Chilarai Day, World Wildlife Day and International Women's Day and resolved that these programme be organized by the Students' Union, Dept. of English, and Women Cell in collaboration with IQAC respectively in the scheduled time.</p>	<p>i. A programme on "Mahabir Chilarai Day" observed by the Students' Union in collaboration with IQAC on 27.02.2021. ii. A programme on "World Wildlife Day" organized by the Dept. of English in collaboration with IQAC on 03.03.2021. iii. A programme on "International Women's Day" organized by the Women Cell in collaboration with IQAC on 08.03.2021.</p>
<p>Resolution No-9:- The house discussed the matter of organizing a National Level Conference on Professional Competency</p>	<p>A "National Level Conference on Professional Competency Enhancing and Faculty Development" organized by the IQAC on 11.03.2021.</p>

Enhancing and Faculty Development and resolved that this programmed be organized by the IQAC to enhance the Professional Ethics among the staff.	
Resolution No-10:- The house discussed the matter of organizing a Nature and Wildlife Photography Competition as proposed by the department of English and resolved that this programmed be organized by the Dept. of English in collaboration with IQAC.	A photography competition was organized by the Dept. of English on 03.03.2021.

Resolution No-2:- The house discussed the matter of organizing various competitions in different activities among students and resolved that various competitions to be organized by various departments in collaboration with IQAC to enrich the quality of the students.

Resolution No-3:- The house discussed the matter of observing World Forestry Day, and Biswa Kobita Diwas and resolved that these programme be organized by the Dept. of Assamese in collaboration with IQAC in the scheduled time.

Resolution No-4:- The house discussed the matter of organizing an awareness programme on "Mock Banking" among students and resolved that this programme be organized by the Dept. of Economics in collaboration with IQAC to make aware about the practical knowledge of banking among the students.

Resolution No-5:- The house discussed the matter of organizing Inter-Departmental Lecture programme among students of various departments and resolved that this programme be organized by the Dept. of Political Science in collaboration with IQAC to enhance inter-departmental communication and teaching exchange programme among the students.

Resolution No-6:- The house discussed the matter of organizing "Book Exhibition Cum Sale" and "Map Exhibition Cum Sale" programmes in the College and resolved that these programmes be organized by the Central Library and IQAC in collaboration with Mandal Book Centre, Bongaigoan, and the Dept. of History to make awareness among the teachers and students regarding new collection of books.

Resolution No-7:- The house discussed the matter of membership drive for Alumni Association and PTA of this college and resolved that a combined meeting of Alumni & PTA be conveyed and membership drive be launched for the same.


Resolution No-8:- The house resolved that all the departments be requested to make necessary arrangement to sign MOU with other Colleges and institutions for the purpose of implementation teaching exchange programme.

The meeting ended with vote of thanks to the chair.


15.03.21

Coordinator, IQAC
Sapatgram College

Coordinator, IQAC
Sapatgram College


15.03.21

Chairperson, IQAC
Sapatgram College

Principal
Sapatgram College

INTERNAL QUALITY ASSURANCE CELL SAPATGRAM COLLEGE



P.O: SAPATGRAM:: DIST: DHUBRI (ASSAM)

PIN: 783337

From:
Chairman/Coordinator, IQAC
Sapatgram College

NOTICE

Date: 02/04/2021

This is for information of all the members of IQAC, teaching & non-teaching staffs, & NSS Unit that a meeting shall be convened on 03.04.2021 at 01:30 P.M. in the office of the IQAC of the college to discuss the following agenda.

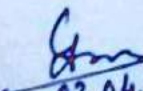
All concerned are requested to attend the same.

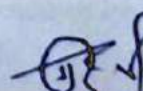
Agenda:

1. To read out and confirm the resolution of the earlier meeting.
2. To discuss the matter of Educational Tour Industry Based Study by the Dept. of Economics.
3. To discuss the Inter-Departmental Exchange Programme by the Dept. of Education.
4. To organizing an exhibition on Vocational Activities by the Dept. of Economics.
5. To organizing a special lecture on "Race, Gender and Caste" by the Dept. of English
6. Misc. if any.

Members:

- | | | | |
|---|----------|---------------------------------|----------|
| 1. Dr. R.P. Singh, Chairman | 02/04/21 | 8. Dr. K.K. Roy, Member | leo. |
| 2. Dr. G.K. Saha, Coordinator | | 9. Mr. A. Narzary, Member | 02/04/21 |
| 3. Dr. A.B. Mondal, Assistant Coordinator | | 10. Dr. A.Z. Ahmed, Member | 2/4/21 |
| 4. Mr. E.A. Ahmed, Assistant Coordinator | 02/04/21 | 11. Dr. M. Banerjee, Member | 2/4/21 |
| 5. Mr. J. Abedin, Assistant Coordinator | | 12. Dr. D.K. Adhikary, Member | 2/4/21 |
| | 02/4/21 | from Management Committee | |
| 6. Ms. A. Sengupta, Member | 2.4.21 | 13. Mr. Sudip Dutt, Member from | 02/4/21 |
| | | Local Society/ Alumni | |
| 7. Mr. M.H. Choudhury, Member | 2.4.21 | 14. Dr. Umesh Das, Member from | |
| | | Local Society/ Alumni | |


02.04.21
Coordinator, IQAC
Sapatgram College
Coordinator, IQAC
Sapatgram College


02.04.21
Chairperson, IQAC
Sapatgram College
Principal
Sapatgram College

IQAC Meeting

03/04/2021

A meeting of the IQAC of Sapatgram College was held on 03/04/2021 at 01:30 P.M. in the office of the IQAC, Sapatgram. The meeting was chaired by Dr. R.P. Singh, Chairman of IQAC.

Members present

- | | |
|---|--------------------------------|
| 1. Dr. R.P. Singh, Chairman | Dr. K.K. Roy, Member |
| 2. Dr. G.K. Saha, Coordinator | 8. Mr. A. Narzary, Member |
| 3. Dr. A.B. Mondal, Assistant Coordinator | 9. Dr. A.Z. Ahmed, Member |
| 4. Mr. E.A. Ahmed, Assistant Coordinator | 10. Dr. M. Banerjee, Member |
| 5. Mr. J. Abedin, Assistant Coordinator | 11. Mr. M.H. Choudhury, Member |
| 6. Ms. A. Sengupta, Member | 12. Dr. Hemanta Nath, Member |

Resolution No-1:- Read & confirm the resolution adopted in earlier meeting held on 15/03/2021.

Report of actions taken in the previous meeting held on 15/03/2021.

Description of resolution taken	Action taken
<p><u>Resolution No-2:-</u> The house discussed the matter of organizing various competitions in different activities among students and resolved that various competitions to be organized by various departments in collaboration with IQAC to enrich the quality of the students.</p>	<p>i. An Essay Competition on "Glimpses on the Role of Freedom Fighter in India's Independence" was organized by the Dept. of Political Science on 19.03.2021.</p> <p>ii. A Spell Bee Competition was organized by the Dept. of English on 22.03.2021.</p> <p>iii. A Quiz Competition for HS and Degree level students was organized by the Dept. of English on 24.03.2021.</p>
<p><u>Resolution No-3:-</u> The house discussed the matter of observing World Forestry Day, and Biswa Kobita Diwas and resolved that these programme be organized by the Dept. of Assamese in collaboration with IQAC in the scheduled time.</p>	<p>Programmes on "World Forestry Day, and Biswa Kobita Diwas" was organised by the Dept. of Assamese in collaboration with IQAC on 22.03.2021.</p>
<p><u>Resolution No-4:-</u> The house discussed the matter of organizing an awareness programme on "Mock Banking" among students and resolved that this</p>	<p>A programme on "Mock Banking" among students was organized by the Dept. of Economics in collaboration with IQAC on Economics.</p>

<p>programme be organized by the Dept. of Economics in collaboration with IQAC to make aware about the practical knowledge of banking among the students.</p>	
<p>Resolution No-5:- The house discussed the matter of organizing Inter-Departmental Lecture programme among students of various departments and resolved that this programme be organized by the Dept. of Political Science in collaboration with IQAC to enhance inter-departmental communication and teaching exchange programme among the students.</p>	<p>A programme on "Inter-Departmental Lecture programme on Classroom Etiquettes and Student Behaviour: A Guidance" was organized by the Dept. of Political Science on 25.03.2021.</p>
<p>Resolution No-6:- The house discussed the matter of organizing "Book Exhibition Cum Sale" and "Map Exhibition Cum Sale" programmes in the College and resolved that these programmes be organized by the Central Library and IQAC in collaboration with Mandal Book Centre, Bongaigoan, and the Dept. of History to make awareness among the teachers and students regarding new collection of books.</p>	<p>i. A programme on "Book Exhibition Cum Sale" was organized by the Central Library and IQAC in collaboration with Mandal Book Centre, Bongaigoan, on 26.03.2021. ii. A programme on "Map Exhibition Cum Sale" was organized by the Dept. of History and IQAC in collaboration with Mandal Book Centre, Bongaigoan, on 26.03.2021</p>
<p>Resolution No-7:- The house discussed the matter of membership drive for Alumni Association and PTA of this college and resolved that a combined meeting of Alumni & PTA be conveyed and membership drive be launched for the same.</p>	<p>A combined meeting of Alumni & PTA under the supervision of IQAC was held on 26.03.2021.</p>
<p>Resolution No-8:- The house resolved that all the departments be requested to make necessary arrangement to sign. MOU with other Colleges and institutions for the purpose of implementation teaching exchange programme.</p>	<p>i. The Dept. of English has taken initiative and sign. MOU with the Dept. of English of Kokrajhar Govt. College for teaching-learning exchange programme on 27.03.2021. ii. The Dept. of Political science has taken initiative and sign. MOU with the Dept. of Political Science of Fakiragram College for teaching-learning exchange programme on</p>

Resolution No-2:- The house discussed the matter of Educational Tour Industry Based Study and resolved that this programme be organized by the Dept. of Economics in collaboration with IQAC to enhance the applicability of knowledge in the subject.

Resolution No-3:- :- The house discussed the matter of organizing a Inter-Departmental Exchange Programme among students and resolved that this programme be organized by the Dept. of Education in collaboration with IQAC to enhance inter-departmental communication and teaching exchange programme among the students.

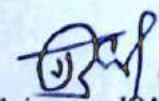
Resolution No-4:- The house resolved that an exhibition on Vocational Activities be organized by the Dept. of Economics to enrich the latent talent and skill with innovative ideas among the students.

Resolution No-5:- The house resolved that a special lecture on "Race, Gender and Caste" be organized by the Dept. of English to understanding the influence of Race, Gender and Caste among the students.

The meeting ended with vote of thanks to the chair.


03.04.21
Coordinator, IQAC
Sapatgram College

Coordinator, IQAC
Sapatgram College


03.04.21
Chairperson, IQAC
Sapatgram College

Principal
Sapatgram College

INTERNAL QUALITY ASSURANCE CELL SAPATGRAM COLLEGE



P.O: SAPATGRAM:: DIST: DHUBRI (ASSAM)

PIN: 783337

From:
Chairman/Coordinator, IQAC
Sapatgram College

NOTICE

Date: 11/06/2021


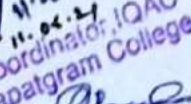
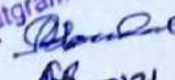

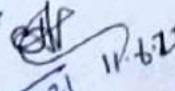
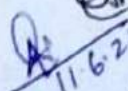


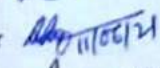
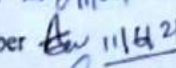


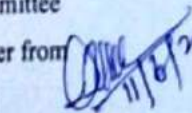
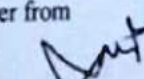
A meeting of the IQAC of Sapatgram College was held on 11.06.2021/06/2020 at 03:00 P.M. through Google Meet platform. The meeting was chaired by Dr. R.P. Singh, Chairman of IQAC.

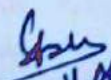
All concerned are requested to attend the same.

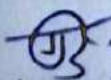
Agenda:

1. To read out and confirm the resolution of the earlier meeting
2. To organizing Online Virtual Career Guidance Programme and Special Lecture by the various Departments.
3. To organize Inter-College Online Teacher Exchange Lecture Programme by the various Departments.
4. Misc. if any

Members:

1. Dr. R.P. Singh, Chairman  11.06.21
2. Dr. G.K. Saha, Coordinator  11.06.21
Coordinator, IQAC
Sapatgram College
3. Dr. A.B. Mondal, Assistant Coordinator  11.06.21
4. Mr. E.A. Ahmed, Assistant Coordinator  11/06/21
5. Mr. J. Abedin, Assistant Coordinator  11.6.21
6. Ms. A. Sengupta, Member  11.6.21
7. Mr. M.H. Choudhury, Member  11-6-21
8. Dr. K.K. Roy, Member  11.06.21
9. Mr. A. Narzary, Member  11/06/21
10. Dr. A.Z. Ahmed, Member  11/6/21
11. Dr. M. Banerjee, Member  11/6/21
12. Dr. D.K. Adhikary, Member from Management Committee  11/6/21
13. Mr. Sudip Dutt, Member from Local Society/ Alumni  11/6/21
14. Dr. Umesh Das, Member from Local Society/ Alumni 


11.06.21
Coordinator, IQAC
Sapatgram College

 11.06.21
Chairperson, IQAC
Sapatgram College
Principal
Sapatgram College

IQAC Meeting

11/06/2021

A meeting of the IQAC of Sapatgram College was held on 11.06.2021 at 07:00 P.M. through Google Meet platform. The meeting was chaired by Dr. R.P. Singh, Chairman of IQAC.

Members present

- | | |
|---|---|
| <p>1. Dr. R.P. Singh, Chairman <i>[Signature]</i> 11.06.21</p> <p>2. Dr. G.K. Saha, Coordinator <i>[Signature]</i> 11.06.21</p> <p>3. Dr. A.B. Mondal, Assistant Coordinator <i>[Signature]</i></p> <p>4. Mr. E.A. Ahmed, Assistant Coordinator <i>[Signature]</i> 11.06.21</p> <p>5. Mr. J. Abedin, Assistant Coordinator</p> <p>6. Ms. A. Sengupta, Member <i>[Signature]</i> 11.6.21</p> <p>7. Mr. M.H. Choudhury, Member <i>[Signature]</i> 11.6.21</p> | <p>8. Dr. K.K. Roy, Member <i>[Signature]</i></p> <p>9. Mr. A. Narzary, Member <i>[Signature]</i> 11/06/21</p> <p>10. Dr. A.Z. Ahmed, Member <i>[Signature]</i> 11/6/21</p> <p>11. Dr. M. Banerjee, Member <i>[Signature]</i> 11/6/21</p> <p>12. Dr. D.K. Adhikary, Member <i>[Signature]</i> 11/6/21
from Management Committee</p> <p>13. Mr. Sudip Dutt, Member from <i>[Signature]</i> 11/6/21
Local Society/ Alumni</p> <p>14. Dr. Umesh Das, Member from
Local Society/ Alumni</p> |
|---|---|

Resolution No-1:- Read & confirm the resolution adopted in earlier meeting held on 03/04/2021.

Report of actions taken in the previous meeting held on 03/04/2021.

Description of resolution taken	Action taken
<u>Resolution No-2:-</u> The house discussed the matter of Educational Tour Industry Based Study and resolved that this programme be organized by the Dept. of Economics in collaboration with IQAC to enhance the applicability of knowledge in the subject.	A programme on "Educational Tour Industry Based Study" to Asharikandi, Dhubri, Assam, was organized by the Dept. of Economics in collaboration with IQAC on 01.04.2021.
<u>Resolution No-3:-</u> The house discussed the matter of organizing Inter-Departmental Exchange Programme among students and resolved that this programme be organized by the Dept. of Education in collaboration with IQAC to enhance inter-departmental communication and teaching exchange programme among the students.	Organized by the Dept. of Education in collaboration with IQAC on 05.04.2021.
<u>Resolution No-4:-</u> The house resolved that an exhibition on Vocational Activities be organized by the Dept. of Economics to enrich the latent talent and skill with innovative ideas among the students.	Organized by the Dept. of Economics on 10.04.2021.
<u>Resolution No-5:-</u> The house resolved that a special lecture on "Race, Gender and Caste" be organized by the Dept. of English to understanding the influence of Race, Gender and Caste among the students.	A special lecture on "Race, Gender and Caste" was organized by the Dept. of English through Online Google Meet platform on 10.06.2021.

Resolution No-2:- The house discussed the matter of organizing Online Virtual Career Guidance Programme and Special Lecture by the various Departments among students and resolved that these programmes be organized by various departments in collaboration with IQAC to enrich the quality of the students.

Resolution No-3:- The house discussed the matter of organizing Inter-College Online Teacher Exchange Lecture Programme (MOU Activity) by the various Departments among students and resolved that these programmes be organized by various departments in collaboration with IQAC to enhance Inter-College communication and teaching exchange programme among the students.

The meeting ended with vote of thanks to the chair.


4.06.21
Coordinator, IQAC
Sapatgram College

Coordinator, IQAC
Sapatgram College


11.06.21
Chairperson, IQAC
Sapatgram College
Principal
Sapatgram College

**INTERNAL QUALITY ASSURANCE CELL
SAPATGRAM COLLEGE**



P.O: SAPATGRAM:: DIST: DHUBRI (ASSAM)

PIN: 783337

From:
Chairman/Coordinator, IQAC
Sapatgram College

NOTICE

Date: 25/08/2021

This is for information of all the members of IQAC Core Committee & faculty members that a meeting shall be convened on 26.08.2021 at 02:15 P.M. through Google Meet platform to discuss the following agendas.

All concerned are requested to attend the same.

Agenda:

1. To read out and confirm the resolution of the earlier meeting.
2. To preparation of action plane for the Academic Year 2021-22.
3. To preparation of Prospectus and Academic Calendar for the Academic Year 2021-22.
4. To prepare the Class Routine.
5. Misc. if any

Members:

- | | | | |
|---|----------|---------------------------------|---------------------------|
| 1. Dr. R.P. Singh, Chairman | 25.08.21 | 8. Dr. K.K. Roy, Member | Recd. |
| 2. Dr. G.K. Saha, Coordinator | 25.08.21 | 9. Mr. A. Narzary, Member | 25/8/21 |
| 3. Dr. A.B. Mondal, Assistant Coordinator | 25.08.21 | 10. Dr. A.Z. Ahmed, Member | 25/8/21 |
| 4. Mr. E.A. Ahmed, Assistant Coordinator | 25.08.21 | 11. Dr. M. Banerjee, Member | 25/8/21 |
| 5. Mr. J. Abedin, Assistant Coordinator | 25.08.21 | 12. Dr. D.K. Adhikary, Member | from Management Committee |
| 6. Ms. A. Sengupta, Member | 25.08.21 | 13. Mr. Sudip Dutt, Member from | Local Society/ Alumni |
| 7. Mr. M.H. Choudhury, Member | 25.08.21 | 14. Dr. Umesh Das, Member from | Local Society/ Alumni |

[Signature]
25.08.21
Coordinator, IQAC
Sapatgram College
Coordinator, IQAC
Sapatgram College

[Signature]
25.08.21
Chairperson, IQAC
Sapatgram College
Principal
Sapatgram College

IQAC Meeting

26/08/2021

A meeting of the IQAC Core Committee with faculty members of Sapatgram College was held on 26.08.2021 at 02:15 P.M. through Google Meet platform. The meeting was chaired by Dr. R.P. Singh, Chairman of IQAC.

Members present

- | | |
|---|--|
| 1. Dr. R.P. Singh, Chairman | 8. Dr. K.K. Roy, Member |
| 2. Dr. G.K. Saha, Coordinator | 9. Mr. A. Narzary, Member |
| 3. Dr. A.B. Mondal, Assistant Coordinator | 10. Dr. A.Z. Ahmed, Member |
| 4. Mr. E.A. Ahmed, Assistant Coordinator | 11. Dr. M. Banerjee, Member |
| 5. Mr. J. Abedin, Assistant Coordinator | 12. Dr. D.K. Adhikary, Member
from Management Committee |
| 6. Ms. A. Sengupta, Member | 13. Mr. Sudip Dutt, Member from
Local Society/ Alumni |
| 7. Mr. M.H. Choudhury, Member | 14. Dr. Umesh Das, Member from
Local Society/ Alumni |

Resolution No-1:- Read & confirm the resolution adopted in earlier meeting held on 11.06.2021.

Report of actions taken in the previous meeting held on 11.06.2021.

Description of resolution taken	Action taken
<p>Resolution No-2:- The house discussed the matter of organizing Online Virtual Career Guidance Programme and Special Lecture by the various Departments among students and resolved that these programmes be organized by various departments in collaboration with IQAC to enrich the quality of the students.</p>	<p>i. A Virtual Career Guidance Programme through Google Meet on "How to Crack Civil Service Examination" was organised by the Dept. of Political Science on 12.06.2021.</p> <p>ii. A Special Lecture through Google Meet on "Career Counselling and Job Opportunities for Graduates: Space in Public Service (UPSC/APSC)" was organised by the Dept. of History on 18.06.2021.</p> <p>iii. A Special Lecture through Google Meet on "Jaques Derrida: A reading" was organised by the Dept. of English on 19.06.2021.</p>
<p>Resolution No-3:- The house discussed the matter of organizing Inter-College Online Teacher Exchange Lecture Programme (MOU Activity) by the various Departments among students and resolved that these programmes be organized by</p>	<p>A programme on "Inter-College Online Teacher Exchange Lecture Programme" was organized by the Dept. of Political Science through Google Meet platform on 30.06.2021.</p>

various departments in collaboration with IQAC to enhance Inter-College communication and teaching exchange programme among the students.

Resolution No-2:- The house discussed about the Action Plan for the session 2021-22 and unanimously resolved that a steering committee shall be constituted to prepare the action plan for the session 2021-22 and shall be placed in the next IQAC meeting.

Members of the Steering Committee

1. Dr. G.K. Saha
2. Mr. M.H. Choudhury
3. Dr. A.B. Mondal


Resolution No-3 The house discussed about the preparation of prospectus and Academic Calendar for the Academic Session 2021-22 and resolved that a Prospectus Preparatory Committee be constituted with the following persons for this purpose.

1. Dr. G.K. Saha
2. Mr. M.H. Choudhury
3. Dr. A.B. Mondal
4. Dr. K.K. Roy

Resolution No-4:- Resolution No-3: The house discussed the matter of preparation of Class Routine for the Academic session 2021-22 and resolved that the following persons shall be entrusted with the responsibility to prepare the class routine.

1. Dr. G.K. Saha
2. Mr. E.A. Ahmed
3. Mr. M.H. Choudhury
4. Dr. A.B. Mondal

The meeting ended with vote of thanks to the chair.


26.08.21
Coordinator, IQAC
Sapatgram College

Coordinator, IQAC
Sapatgram College


26.08.21
Chairperson, IQAC
Sapatgram College
Principal
Sapatgram College